

Babies Can't Wait/Part C Annual Performance Report



**Georgia Department of Human Resources
Division of Public Health
Family Health Branch
Office of Children with Special Needs**



February 1, 2007

**ANNUAL REPORT CERTIFICATION OF THE
INTERAGENCY COORDINATING COUNCIL
UNDER PART C OF THE
INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)**

Under IDEA Section 641(e)(1)(D) and 34 CFR §303.654, the Interagency Coordinating Council (ICC) of each jurisdiction that receives funds under Part C of the IDEA must prepare and submit to the Secretary of the U.S. Department of Education (Department) and to the Governor of its jurisdiction an annual report on the status of the early intervention programs for infants and toddlers with disabilities and their families operated within the State. The ICC may either: (1) prepare and submit its own annual report to the Department and the Governor, or (2) provide this certification with the State lead agency's Annual Performance Report (APR)¹ under Part C of the IDEA. This certification (including the annual report or APR) is due no later than February 1, 2007.

On behalf of the ICC of the State/jurisdiction of Georgia, I hereby certify that the ICC is: [please check one]

1. [] Submitting its own annual report (which is attached); or
2. [X] Using the State's Part C APR for FFY 2005 in lieu of submitting the ICC's own annual report. By completing this certification, the ICC confirms that it has reviewed the State's Part C APR for accuracy and completeness.²

I hereby further confirm that a copy of this Annual Report Certification and the annual report or APR has been provided to our Governor.


Signature of ICC Chairperson

1/25/07
Date

Cvail@uga.edu
Address or e-mail

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¹ Under IDEA Sections 616(b)(2)(C)(ii)(II) and 642 and under 34 CFR §80.40, the lead agency's APR must report on the State's performance under its State performance plan and contain information about the activities and accomplishments of the grant period for a particular Federal fiscal year (FFY).

² If the ICC is using the State's Part C APR and it disagrees with data or other information presented in the State's Part C APR, the ICC must attach to this certification an explanation of the ICC's disagreement and submit the certification and explanation no later than February 1, 2007.

Overview of the Annual Performance Report Development

In accordance with the Individuals with Disabilities Education Act of 2004, Georgia's Part C system, Babies Can't Wait, submitted a State Performance Plan (SPP) to the U.S. Department of Education Office of Special Education Programs (OSEP) on December 2, 2005. That plan was developed based upon guidance from OSEP and with broad stakeholder involvement and input. Georgia's Part C State Performance Plan was disseminated to the public through posting to the Babies Can't Wait webpage (<http://www.health.state.ga.us/programs/bcw/publications.asp>), the Parent to Parent of Georgia (Part C Central Directory) webpage (<http://www.parenttoparentofga.org>) and was highlighted on the Division of Public Health main webpage (<http://www.health.state.ga.us/>). The SPP was also disseminated to representatives of state agencies (Department of Education, Department of Early Care and Learning, etc.) electronically for distribution throughout the State. In December 2005, information about the SPP was disseminated to the media outlets statewide through a news release developed by the DHR Office of Communications and with support from District Early Intervention Coordinators and Public Information Officers.

Part C/Babies Can't Wait stakeholders met on December 7, 2006 to advise and assist in the development of Georgia's Annual Performance Report (APR), also in response to the Individuals with Disabilities Education Act of 2004. Stakeholders reviewed all available data and analyzed the status of the state Part C system, as well as local systems, related to measurable and rigorous targets established in the State Performance Plan. For each of the indicators in the State Performance Plan, the stakeholder group compared current data to baseline data and engaged in discussion about progress and slippage. Stakeholders revised measurable and rigorous targets for performance indicator #2 and established measurable and rigorous targets for performance indicator #4. The group also recommended improvement activities, timelines and resources for indicator #4. Finally, members reviewed improvement activities, timelines and resources for each indicator to determine which were completed, to examine the efficacy of each, and to make recommendations about any necessary revisions or additions to the activities, timelines and resources.

Based upon guidance from the Office of Special Education Programs (OSEP), the following revisions were made to the State Performance Plan for the Part C system in Georgia:

- **Indicator #1:** New baseline data submitted in response to revision of this indicator by OSEP.
- **Indicator #2:** Targets revised to reflect Stakeholder input and clarification from OSEP.
- **Indicator #3:** Initial entry data collection reported.
- **Indicator #4:** Baseline data reported; Measurable and rigorous targets established; Improvement activities, timelines and resources identified.
- **Indicator #8c:** Baseline data revised in response to OSEP request for data regarding timeliness of transition conferences.
- **Indicator #9:** Baseline data resubmitted in response to revision to the measurement for this indicator by OSEP.
- **Indicator #14:** Targets revised in response to OSEP request for targets related to both timeliness and accuracy of data reporting.

The following indicators were not revised and were maintained in the State Performance Plan as originally submitted by Georgia on December 2, 2005 and approved by OSEP on February 28, 2006:

- Indicators #5, 6, 7, 8a, 8b, 10, 11, 12, 13

Georgia's updated/revised Part C State Performance Plan and this Annual Performance Report will be disseminated to the public through posting to the Babies Can't Wait webpage (<http://www.health.state.ga.us/programs/bcw/publications.asp>), the Parent to Parent of Georgia (Part C Central Directory) webpage (<http://www.parenttoparentofga.org>) These documents will be disseminated to representatives of state agencies (Department of Education, Department of Early Care and Learning, etc.) electronically for distribution throughout the State. District "Reports" outlining the performance of each district in relation to state targets have been developed and will be posted to the Babies Can't Wait and Parent to Parent of Georgia websites in Spring 2007. Information about the updated State Performance Plan, the Annual Performance Report, and documents designed for reporting on the performance of each local (district) program in relation to state SPP targets will be disseminated to the media outlets statewide through a news release developed by the Department of Human Resources (DHR) Office of Communications and with support from District Early Intervention Coordinators and Public Information Officers.

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Early Intervention Services In Natural Environments

Indicator 1: Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Measurement:

Percent = [(# of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner) divided by the (total # of infants and toddlers with IFSPs)] times 100.

Account for untimely receipt of services.

FFY	Measurable and Rigorous Target
2005 (2005 – 2006)	100%

Revised Baseline Data for FFY2005 (2005-2006):

For FFY2005, 92% of infants and toddlers with IFSPs received the early intervention services on their IFSPs in a timely manner.

Explanation of Progress of Slippage that occurred for FFY2005:

Baseline data reported in the State Performance Plan submitted on December 2, 2005 indicated 93% compliance. Upon receipt of clarification and additional guidance from OSEP in 2006 related to the calculations and measurement for this indicator, it was determined that data was calculated incorrectly for the initial SPP submission. Therefore, revised baseline data for FFY2005 is being submitted. Data submitted in FFY2004 was calculated only for initial IFSP services and was reported based upon the timeliness of initiation of each discrete service, rather than per child. Data shows continued performance above 90%. Thirteen of eighteen districts reported compliance at or above 90% with four reporting 100% compliance. Five districts with compliance below 90% are subject to notification and corrective action procedures in FFY2006.

Discussion of Revised Baseline Data:

Data was collected through random selection of 10% or a minimum of 25 active child records in each district. Random selection was computer-generated from the Babies Can't Wait data system for each district. Data was reported for 495 children and 923 services. Included in both the numerator and denominator used to calculate this baseline are 1.4% of children whose services were not initiated in a timely manner due to family reasons, including families moving, child illness or hospitalization, and failure to attend scheduled appointments. Documentation

from those 1.4% or 7 individual child records support reasons for delay that were family-initiated or family requested. Calculations are based upon actual numbers of days to the initiation of each service for each child.

Baseline submitted in the State Performance Plan in December 2005 reflected timeliness for the initiation of discrete services included only on initial IFSPs. Revised baseline data includes timelines for all services included on initial and annual IFSPs as well as periodic revisions to IFSPs, as required by OSEP. Baseline data are also calculated to reflect the percentage of children who received all of their early intervention services in a timely manner, rather than the percentage of discrete services that were initiated in a timely manner. Analysis of data for discrete services indicates that 95% of all early intervention services included on individualized family service plans were initiated in a timely manner. Delays in initiation of services that were not related to family-initiated or family-requested delays were primarily reported to be the result of limited provider availability.

Discussion of Improvement Activities Completed:

- The State Lead Agency will ensure ongoing collaboration with pre-service college/university programs for training of special educators, occupational and physical therapists and speech-language pathologists to provide information and training on evidence-based practice in early intervention and the coaching model.
 - *Status: Ongoing. During this reporting period, State Lead Agency staff provided guest lectures for classes of undergraduate and graduate students in a variety of fields of study, including occupational therapy, physical therapy and special education, at multiple colleges and universities. The Babies Can't Wait Higher Education Consortium (HEC), comprised of higher education faculty representing various disciplines and colleges/universities throughout Georgia, met twice during this period and also maintained communication through an email list serv. The HEC serves as a catalyst for preservice level program development in early intervention and related fields. Activities of the HEC strengthen preservice programming and promote the expansion of curricula options impacting early childhood education and early intervention practitioners and practices.*
- The State Lead Agency will ensure ongoing and continued provision of targeted training and technical assistance to provide supports for personnel working with young children with special needs and their families throughout the state.
 - *Status: Ongoing. During this period, approximately 30 different training and technical assistance opportunities were provided in various locations and through a variety of modalities (face-to-face, conference calls, video conferencing) throughout Georgia. Topics included evidence-based practices in early intervention service delivery, coaching, use of systematic observation and informed clinical opinion, transition, use of interpreters, social-emotional development, collection of child and family outcome data, and use of the Babies Can't Wait database.*
- The State Lead Agency will support ongoing collaboration and communication with state therapy associations: Georgia Occupational Therapy Association (GOTA), Georgia Speech-Language-Hearing Association (GSHA), and Physical Therapy Association of Georgia (PTAG) and other professional associations to encourage and address provider recruitment and retention. Efforts will include continued dissemination of information regarding BCW systems

change and related early intervention topics at the therapy association statewide conferences and through other mechanisms.

- *Status: Ongoing. State Lead Agency staff provided presentations and sessions at statewide conferences for GOTA and GSHA during this period. Staff also provided sessions at the Georgia Association of Young Children Annual Conference for child care providers and at the American Association of Home Based Early Interventionists conference. Staff participated in periodic meetings as well as regular telephone and email contact with therapy association liaisons in order to maintain open communication and collaboration.*
- The State Lead Agency will convene a Recruitment/Retention workgroup during FFY2006 (2005-2006) to explore and provide recommendations for ongoing recruitment and retention of early intervention service providers in all geographic areas of Georgia.
 - *Status: Completed. A Recruitment and Retention workgroup was convened on April 25, 2006. In April and May of 2006, recommendations and next steps from the workgroup were presented to the State Lead Agency and the State Interagency Coordinating Council for consideration and action.*
- The State Lead Agency will incorporate expanded examination and review of the percent of infants and toddlers with IFSPs who receive the early intervention supports and services on their IFSPs in a timely manner into current on-site monitoring practices and into future general supervision activities that will augment focused monitoring efforts beginning in Fall 2006.
 - *Status: Completed and Ongoing. Examination and review of timely services data was incorporated into on-site monitoring in January 2006. With the implementation of focused monitoring in September 2006, a calendar and cycle for examining this data through desk-audits is needed and will be developed and implemented in early 2007.*
- Beginning in Winter 2006, the State Lead Agency's general supervision and monitoring will include the collection and analysis of a 10% sample of all IFSPs (or 25 IFSPs, whichever is greater) to determine number of days to initiation of supports and services. Each District will be required to provide data for this sample at least once every three years on an established monitoring cycle. The random sample will be obtained from the Babies Can't Wait data system for each district. Districts will be provided the sample population at least 3 months prior to the date on which the data will be due. Districts will be required to provide additional sample(s) and corrective action plans if noncompliance is identified. State Lead Agency staff will specifically focus enforcement efforts on Districts with compliance percentages less than 90%. A mechanism for submitting documentation of family-requested delays in initiation of supports and services will be incorporated into this reporting requirement. Family-requested delays will not be included when determining compliance with this indicator.
 - *Status: Completed and Ongoing. Examination and review of timely services data was incorporated into on-site monitoring in January 2006. With the implementation of focused monitoring in September 2006, a calendar and cycle for examining this data through desk-audits is needed and will be developed and implemented in early 2007. During 2007, standard procedures will be implemented related to written notification of noncompliance, corrective action plans, evidence of change, and resolution of noncompliance, as well as sanctions for failure to correct within established timelines.*

- During SFY2006, the State Lead Agency will develop training and guidance materials for service coordinators and early intervention providers to introduce the definition of “timely” and to focus on the importance of initiating supports and services as soon as possible following development of each IFSP. Training will be provided statewide throughout SFY2006 and on an ongoing basis.
 - *Status: In Process. Training materials are being developed by State Lead Agency staff and will be provided to District personnel in 2007. Training materials will reflect IDEA 2004 law and regulations and will include information about reporting requirements for this indicator. Training materials will be designed for use in Districts on a routine basis and as needed.*

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY2005

The following revisions to improvement activities were recommended or identified by the Babies Can't Wait Stakeholders or the State Lead Agency for FFY2005. Recommendations were made due to concerns about changes in Georgia's Medicaid system that were implemented in 2006, including the implementation of managed care and changes related to service limitations and prior authorization procedures.

- During 2007, the State Lead Agency will determine a mechanism for tracking timeliness of initiation of services by payment source as a way to assess if delays can be attributed to specific payment sources. This data will be utilized to inform future communication and collaborations with various funding sources.
- During Fall 2006, the State Lead Agency will collect data, by District, related to the numbers of service coordinators and therapy service providers (occupational therapists, physical therapists, and speech-language pathologists) working within Babies Can't Wait prior to changes in the state Medicaid system and after changes were implemented. Data will be updated approximately quarterly through 2007 to facilitate careful assessment of turnover and loss of providers as well as provider availability and potential shortages.
- During SFY2007, Districts with identified noncompliance in any area will be notified in writing and appropriate corrective action plans will be required from each District. The State Lead Agency will work with each District to ensure the provision of necessary training and technical assistance as well as monitoring of evidence of change and improvement to ensure correction of noncompliance within 12 months of identification and notification. Sanctions will be applied as necessary if improvement and correction are not evident within specified timelines. A written description of this process, including clarification of timelines, notification of identification and correction/close-out of noncompliance findings, and requirements related to documenting evidence of change and correction will be developed and provided to all Districts in 2007.
- Data verification visits will be conducted onsite in each of the 18 district Babies Can't Wait programs during calendar year 2007 to examine data collection, data entry, and data reporting processes for timeliness and accuracy. Upon completion of initial data verification visits in all Districts, a schedule for follow-up and repeat visits will be developed for subsequent years.

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Early Intervention Services In Natural Environments

Indicator 2: Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or programs for typically developing children.³

(20 U.S.C. 1416(a)(3)(A) and 1442)

Measurement: Percent = [(# of infants and toddlers with IFSPs who primarily receive early intervention services in the home or programs for typically developing children) divided by the (total # of infants and toddlers with IFSPs)] times 100.

FFY	Measurable and Rigorous Target
2005 (2005 – 2006)	99.76%

Actual Target Data for 2005:

In FFY2005, 99.6% of infants and toddlers with IFSPs primarily received early intervention services in the home or programs for typically developing children, per data reported on Federal Table 2 for December 1, 2005.

As of June 30, 2006, 100% of early intervention services were provided in natural environments (home or programs for typically developing children) in Georgia. District percentages ranged from 99% to 100% throughout the state.

Explanation of Progress or Slippage that occurred for FFY2005:

December 1, 2005 data indicates that targets for 2005/2006 were not met by 0.16% while data from June 30, 2006 indicates that targets were met. Data reported for this indicator include small numbers of children in several districts who received early intervention services in non-natural environments (special purpose facilities, clinic settings, residential facilities, hospital inpatient settings, and other settings), but rounding yielded the statewide percentage of 100% for services in natural environments.

Discussion of Improvement Activities Completed:

- The State Lead Agency will ensure that ongoing training from national consultants will be provided to core teams in districts. Core teams in each district will receive training in the primary coach model from national consultants by June 2006. Teams will receive ongoing support in coaching practices for six months by the national consultants and State Lead Agency staff and technical assistance providers. Original teams will be expected to mentor

³ At the time of the release of this package, revised forms for collection of 618 State reported data had not yet been approved. Indicators will be revised as needed to align with language in the 2005-2006 State reported data collections.

new district teams in the primary coach model as they are established, with support from State Lead Agency staff and technical assistance providers.

- *Status: Ongoing. New core teams were trained in seven districts during this period and then received ongoing support for at least six months after the initial training. Face-to-face follow-up support was provided to teams in eleven districts throughout this period. New teams and/or team members will be trained in 17 districts in 2007. One district, already fully implementing coaching district-wide, will not require training of additional teams or team members.*
- The State Lead Agency will ensure ongoing and continued provision of targeted training and technical assistance to provide supports for personnel working with young children with special needs and their families throughout the state.
 - *Status: Ongoing. During this period, approximately 30 different training and technical assistance opportunities were provided in various locations and through a variety of modalities (face-to-face, conference calls, video conferencing) throughout Georgia. Topics included evidence-based practices in early intervention service delivery, coaching, use of systematic observation and informed clinical opinion, transition, use of interpreters, social-emotional development, collection of child and family outcome data, and use of the Babies Can't Wait database.*
- The State Lead Agency will ensure ongoing collaboration with pre-service college/university programs for training of special educators, occupational and physical therapists and speech-language pathologists to provide information and training on evidence-based practice in early intervention and the coaching model.
 - *Status: Ongoing. During this reporting period, State Lead Agency staff provided guest lectures for classes of undergraduate and graduate students in a variety of fields of study, including occupational therapy, physical therapy and special education, at multiple colleges and universities. The Babies Can't Wait Higher Education Consortium (HEC), comprised of higher education faculty representing various disciplines and colleges/universities throughout Georgia, met twice during this period and also maintained communication through an email list serv. The HEC serves as a catalyst for preservice level program development in early intervention and related fields. Activities of the HEC are designed to strengthen preservice programming and promote the expansion of curricula options impacting early childhood education and early intervention practitioners and practices.*
- The State Lead Agency will continue collaborations with state agencies and higher education faculty to support preparation of early intervention and early childhood personnel throughout the state.
 - *Status: Ongoing. See above explanation of progress.*
- The State Lead Agency will continue collaborations with state technical schools, training programs, and professional associations to support personnel preparation for child care providers in order to increase the availability of high quality inclusive child care and early childhood education opportunities for infants and toddlers with special needs.
 - *Status: Ongoing. State Lead Agency staff and contracted technical assistance/training providers provided training sessions at the Georgia Association for Young Children (GAYC) Annual Conference for child care*

providers in October 2005. Training and information about Babies Can't Wait and evidence-based practices in early intervention was provided for faculty working within the Department of Technical and Adult Education (DTAE), the state agency responsible for technical schools and training of child care providers.

- The State Lead Agency will support ongoing collaboration and communication with state therapy associations: Georgia Occupational Therapy Association (GOTA), Georgia Speech-Language-Hearing Association (GSHA), and Physical Therapy Association of Georgia (PTAG). Efforts will include continued dissemination of information regarding BCW service delivery system in natural environments and related early intervention topics at the therapy association statewide conferences and through other mechanisms.
 - *Status: Ongoing. State Lead Agency staff provided presentations and sessions at statewide conferences for GOTA and GSHA during this period. Staff also provided sessions at the Georgia Association of Young Children Annual Conference for child care providers and at the American Association of Home Based Early Interventionists conference. Staff participate in periodic meetings as well as regular telephone and email contact with therapy association liaisons in order to maintain open communication and collaboration.*

- In FFY2005, the State Lead Agency finalized and disseminated, both in hard copy and through the BCW website, Frequently Asked Questions documents for physicians and health care providers on the following topics: Getting Started with Babies Can't Wait; Babies Can't Wait and Substance-Exposed Infants; and Babies Can't Wait and the Primary Service Provider/Coaching Model of Service Delivery. Ongoing use of these products will occur to continue to educate physicians and the public about early intervention and service delivery in natural environments.
 - *Status: Completed. Documents were finalized, approved and posted to the Babies Can't Wait website in November 2005. Documents continue to be disseminated to Districts, physicians, Georgia Chapter of the American Academy of Pediatrics (GA-AAP) and Georgia Association of Family Physicians (GAFFP) and other audiences throughout the state on an ongoing basis.*

- The service coordinator orientation curriculum will be revised and implemented by the State Lead Agency in FFY2006 to include additional content that promotes the implementation of a coaching model of early intervention service delivery within natural environments. Training content will include information on supporting families in mapping community resources and informal supports as well as discussion of a wide range of possible community settings that might be natural environments for families and children.
 - *Status: Completed. The service coordinator orientation curriculum was revised to reflect Georgia's conceptual framework which promotes strengths-based, family centered service delivery within natural environments. The revised curriculum, which was implemented in October 2005, also includes information on assisting families to identify formal and informal resources and supports.*

- The State Lead Agency will convene a Recruitment/Retention workgroup during FFY2006 to explore and provide recommendations for ongoing recruitment and retention of early intervention service providers in all geographic areas of Georgia.
 - *Status: Completed. A Recruitment and Retention workgroup was convened on April 25, 2006. In April and May of 2006, recommendations and next steps from*

the workgroup were presented to the State Lead Agency and the State Interagency Coordinating Council for consideration and action.

- The State Lead Agency will support the State ICC in their role to provide advice and assistance related to recruitment and retention in 2006.
 - *Status: Completed. The SICC quarterly meeting in April 2006 focused on recruitment and retention. Recommendations for Lead Agency consideration were prepared by SICC at that meeting.*
- During SFY2006, the State Lead Agency will ensure that the Babies Can't Wait Parent Handbook is updated to include the revised IFSP document as well as the Natural Environments "Frequently Asked Questions" document and "Fact Sheet". The State Lead Agency will encourage continued dissemination of these documents to families and caregivers as an educational and informational tool.
 - *Status: In Process. Based upon initial review, a decision was made to revise and update the entire document rather than selected sections as originally planned. Scheduled publication date is Fall 2007. All FAQ and Fact Sheet documents, including the Natural Environment documents were posted to the BCW website in twelve languages in June 2006.*
- During SFY2006, the State Lead Agency will provide all current fact sheets and frequently asked questions documents to the Babies Can't Wait Parent Educators for use in parent support and parent education activities throughout the state.
 - *Status: Completed. All current fact sheets and frequently asked questions documents were posted to the BCW website in twelve languages in June 2006. Documents developed since Spring 2006 have also been posted in English on the website. Parent Educators and district programs are notified via email when documents are added to the website.*
- Through State Lead Agency collaboration with Child Care Resource and Referral Agencies and Bright from the Start: Georgia's Department of Early Care and Learning, the state agency responsible for overseeing child care and educational services for Georgia's children ages birth through four, increased focus and emphasis will be placed on local collaboration between Babies Can't Wait and Child Care Inclusion Coordinators to support and promote quality developmentally appropriate inclusive child care for children. A focus will be on strategies to ensure dissemination of information not only to child care center directors and administrators, but also to classroom teachers and direct caregivers. Training and support will be provided to both teachers and early intervention providers to emphasize the importance of incorporating early intervention supports and services within typical early childhood learning experiences.
 - *Status: Ongoing. State Lead Agency staff and contracted technical assistance/training providers provided training sessions at the Georgia Association for Young Children (GAYC) Annual Conference for child care providers in October 2005. Training and information about Babies Can't Wait and evidence-based practices in early intervention was provided for faculty working within the Department of Technical and Adult Education (DTAE), the state agency responsible for technical schools and training of child care providers. State staff participated in the Inclusion Advisory Committee which is led by Bright from the Start: Department of Early Care and Learning.*

- In 2006, collection of data from individualized family service plans related to the availability and accessibility of inclusive child care will be initiated in order to document the extent of need as identified by families of infants and toddlers enrolled in Babies Can't Wait. Following collection of this information for at least 12 months, data will be shared with appropriate personnel from Bright from the Start: Georgia Department of Early Care and Learning and the Division of Family and Children Services Childcare and Parent Services (CAPS) program for future work and planning.
 - *Status: Completed. The Babies Can't Wait IFSP form was revised effective July 1, 2005 to include a field for collection of this information. Data collection in the BCW database was initiated in June 2006. Data collection is ongoing.*

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY2005

The following revisions to targets were recommended by the Babies Can't Wait Stakeholders. During preparation of the State Performance Plan in Fall 2005, Babies Can't Wait stakeholders originally set targets that reflected incremental progress at and above 99%, in response to OSEP guidance and requirements. However, the stakeholders did not fully support such targets. Based upon clarifications received from OSEP in 2006 that states, with stakeholder input, could establish "maintenance" targets for this indicator when performance was at or above 95%, the Babies Can't Wait Stakeholder group revised targets as indicated below. Stakeholders further supported revisions to targets in anticipation of possible changes in service delivery settings that may result from changes in Georgia's state Medicaid system which were implemented in 2006.

FFY	Measurable and Rigorous Target
2006 (2006 – 2007)	96%
2007 (2007 – 2008)	96%
2008 (2008 – 2009)	96%
2009 (2009 – 2010)	96%
2010 (2010 – 2011)	96%

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Early Intervention Services In Natural Environments

Indicator 3: Percent of infants and toddlers with IFSPs who demonstrate improved:

- A. Positive social-emotional skills (including social relationships);
- B. Acquisition and use of knowledge and skills (including early language/ communication);
and
- C. Use of appropriate behaviors to meet their needs.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Measurement:

A. Positive social-emotional skills (including social relationships):

- a. Percent of infants and toddlers who did not improve functioning = $[(\# \text{ of infants and toddlers who did not improve functioning}) \div (\# \text{ of infants and toddlers with IFSPs assessed})] \times 100$.
- b. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers = $[(\# \text{ of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers}) \div (\# \text{ of infants and toddlers with IFSPs assessed})] \times 100$.
- c. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it = $[(\# \text{ of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it}) \div (\# \text{ of infants and toddlers with IFSPs assessed})] \times 100$.
- d. Percent of infants and toddlers who improved functioning to reach a level comparable to same-aged peers = $[(\# \text{ of infants and toddlers who improved functioning to reach a level comparable to same-aged peers}) \div (\# \text{ of infants and toddlers with IFSPs assessed})] \times 100$.
- e. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers = $[(\# \text{ of infants and toddlers who maintained functioning at a level comparable to same-aged peers}) \div (\# \text{ of infants and toddlers with IFSPs assessed})] \times 100$.

If a + b + c + d + e does not sum to 100%, explain the difference.

B. Acquisition and use of knowledge and skills (including early language/communication and early literacy)

- a. Percent of infants and toddlers who did not improve functioning = $[(\# \text{ of infants and toddlers who did not improve functioning}) \div (\# \text{ of infants and toddlers with IFSPs assessed})] \times 100$.
- b. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers = $[(\# \text{ of infants and toddlers who improved functioning but not sufficient to move nearer to functioning}) \div (\# \text{ of infants and toddlers with IFSPs assessed})] \times 100$.

comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.

- c. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it = [(# of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it divided by (# of infants and toddlers with IFSPs assessed))] times 100.
- d. Percent of infants and toddlers who improved functioning to reach a level comparable to same-aged peers = [(# of infants and toddlers who improved functioning to reach a level comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- e. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers = [(# of infants and toddlers who maintained functioning at a level comparable to same-aged peers) divided by (# of infants and toddlers with IFSPs assessed)] times 100.

If a + b + c + d + e does not sum to 100%, explain the difference.

C. Use of appropriate behaviors to meet their needs:

- a. Percent of infants and toddlers who did not improve functioning = [(# of infants and toddlers who did not improve functioning) divided by (# of infants and toddlers with IFSPs assessed)] times 100.
- b. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers = [(# of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.
- c. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it = [(# of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it divided by the (# of infants and toddlers with IFSPs assessed))] times 100.
- d. Percent of infants and toddlers who improved functioning to reach a level comparable to same-aged peers = [(# of infants and toddlers who improved functioning to reach a level comparable to same-aged peers) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.
- e. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers = [(# of infants and toddlers who maintained functioning at a level comparable to same-aged peers) divided by the (# of infants and toddlers with IFSPs assessed)] times 100.

If a + b + c + d + e does not sum to 100%, explain the difference.

FFY	Measurable and Rigorous Target
	<p><i>Measurable and Rigorous Targets will be established with stakeholder input for submission in the Annual Performance Report due February 1, 2008, following completion of collection of baseline entry and exit data. This is in accordance with OSEP technical assistance and guidance to States.</i></p>

Report of Status of Activities, Training and Implementation:

Training materials and a Frequently Asked Questions document were developed in January and February 2006. Three training sessions were provided to local Part C programs and providers in February and March 2006. Training materials were provided to local Part C program coordinators for use in training additional staff and providers who were unable to attend the initial training sessions. Additional training sessions and technical assistance was provided to early intervention specialists and to individual districts throughout Spring and Summer months. Initial entry data collection was initiated by all local programs between March 1, 2006 and April 1, 2006. The Frequently Asked Questions document was posted to the Babies Can't Wait Publications webpage in June 2006. The Babies Can't Wait data system was revised in Spring 2006 to include data fields for collection and entry of child outcome data elements. The revisions included built-in verification and edit functions to prevent avoidable errors. Ongoing data collection continues in accordance with approved plans and procedures outlined in the original submission of Georgia's Part C State Performance Plan.

Report of Initial Entry Data Collection (collected between March 1, 2006 and September 30, 2006):

	Number	Percentage
Initial (Entry) Measurements	2515	
Positive Social Relationships		
At age level at entry (rated 6 or 7 on the COSF)	514	20.5%
Below age level at entry (rated 1-5 on the COSF)	1993	79.5%
Acquisition and Use of Knowledge and Skills		
At age level at entry (rated 6 or 7 on the COSF)	304	12%
Below age level at entry (rated 1-5 on the COSF)	2198	88%
Use of Appropriate Behaviors to Meet Needs		
At age level at entry (rated 6 or 7 on the COSF)	499	20%
Below age level at entry (rated 1-5 on the COSF)	1998	80%

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY2005

The following revisions to improvement activities were recommended or identified by the Babies Can't Wait Stakeholders or the State Lead Agency for FFY2005. Improvement activities are added to this indicator in order to ensure timely and accurate data collection as well as to support consistent implementation of practices and procedures throughout the State.

- State Lead Agency programmatic and data staff will analyze data quarterly to ensure data collection is occurring for all children entering Babies Can't Wait. Data analysis will include review of data by county and district.

- The State Lead Agency staff will provide targeted technical assistance upon request in counties and districts to address the use of the Child Outcomes Summary Form, data collection and data entry. In addition, training and technical assistance will be provided if data collection and reporting and/or any other issues related to collection of child outcome data are identified.
- Incorporate information and timelines related to the collection of child and family outcomes into Georgia's *Transition at Age 3: Steps for Success* document. Identify additional strategies and mechanisms to be used to educate and inform families about the collection and use of these data.
- During 2007, explore opportunities and identify ways that District Babies Can't Wait programs can partner with Department of Education Parent Mentors and Title I programs to increase outreach and education with parents about the collection and use of child and family outcome data.

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Early Intervention Services In Natural Environments

Indicator 4: Percent of families participating in Part C who report that early intervention services have helped the family:

- A. Know their rights;
- B. Effectively communicate their children's needs; and
- C. Help their children develop and learn.

(20 U.S.C. 1416(a)(3)(A) and 1442)

Measurement:

- A. Percent = [(# of respondent families participating in Part C who report that early intervention services have helped the family know their rights) divided by the (# of respondent families participating in Part C)] times 100.
- B. Percent = [(# of respondent families participating in Part C who report that early intervention services have helped the family effectively communicate their children's needs) divided by the (# of respondent families participating in Part C)] times 100.
- C. Percent = [(# of respondent families participating in Part C who report that early intervention services have helped the family help their children develop and learn) divided by the (# of respondent families participating in Part C)] times 100.

Discussion of Initial Baseline Data Collection:

Training materials and a Frequently Asked Questions document were developed in January and February 2006. Three training sessions were provided to local Part C programs and providers in February and March 2006. Training materials were provided to local Part C program coordinators for use in training additional staff and providers who were unable to attend the initial training sessions. The Frequently Asked Questions document was posted to the Babies Can't Wait Publications webpage in June 2006. Additional training sessions and technical assistance was provided to early intervention specialists and to individual districts throughout Spring and Summer months. Baseline data collection was initiated by all local programs between March 1, 2006 and April 1, 2006. The Family Outcomes Survey was provided to local programs in English and Spanish. For other languages, the survey is presented through an interpreter. The Babies Can't Wait data system was revised in Spring 2006 to include data fields for collection and entry of family outcome data elements. The revisions included built-in verification and edit functions to prevent avoidable errors. Ongoing data collection continues in accordance with approved plans and procedures outlined in the original submission of Georgia's Part C State Performance Plan.

Baseline Data for FFY2005 (March 1, 2006 – September 30, 2006):

For FFY2005 (March 1, 2006 – September 2006), 1,493 families completed the Family Outcomes Survey tool. Baseline data and percentages are:

- a. **90%** of families indicated that early intervention helped them to know their rights.
- b. **92%** of families indicated that early intervention helped them to effectively communicate their children's needs.
- c. **91%** of families indicated that early intervention helped them to be able to help their children develop and learn.

Discussion of Baseline Data:

During this baseline period, 3303 children exited from Babies Can't Wait. Survey responses were received from 1493 families, representing a 45% return rate. Families whose children were deceased and families with whom contact was unsuccessful were not included in the calculation of the return rate.

Responses were analyzed by state, district and county, as well as by race/ethnicity. Responses by race and ethnicity were representative of the general population in Georgia. Responses were received from 129 of 159 counties in Georgia. In the 30 counties from which no responses were received, approximately 50 children exited Babies Can't Wait during this baseline period.

FFY	Measurable and Rigorous Target
2006 (2006-2007)	a. 90% b. 92% c. 91%
2007 (2007-2008)	a. 92% b. 93% c. 92%
2008 (2008-2009)	a. 94% b. 94% c. 94%
2009 (2009-2010)	a. 96% b. 95%

	c. 95%
2010 (2010-2011)	a. 98% b. 96% c. 96%

Improvement Activities/Timelines/Resources:

The following revisions to improvement activities were recommended or identified by the Babies Can't Wait Stakeholders or the State Lead Agency for FFY2005. Improvement activities are added to this indicator in order to ensure timely and accurate data collection as well as to support consistent implementation of practices and procedures throughout the State.

- On an ongoing basis, State Lead Agency programmatic and data staff will analyze data quarterly to ensure representative numbers of responses by county, district, state and race/ethnicity.
- As needed, the State Lead Agency staff will provide targeted technical assistance in counties and districts with low response rates or disproportionate responses from subgroups of the total population served in Babies Can't Wait.
- In 2007, based upon data analysis, additional strategies for survey administration will be explored and possibly piloted. Such strategies may include telephone follow-up by various types of early intervention personnel to families not responding to the survey.
- The State Lead Agency will provide the Family Outcomes Survey to local programs in additional languages as translations are available.
- The State Lead Agency will provide information to Districts to support them in the effective and appropriate introduction of the Family Outcomes Survey to families from various cultures.
- In 2007, the State Lead Agency will develop training materials for use by District programs that address procedural safeguards and family rights.
- The State Lead Agency will promote continued collaboration with the Georgia Chapter of the American Academy of Pediatrics, the Georgia Chapter of the Academy of Family Physicians, Georgia Speech-Language Hearing Association, Georgia Occupational Therapy Association, Physical Therapy Association of Georgia, Family Connection Partnership and other professional associations. Physician and provider education will explain the family-centered approach to early intervention supports and services that is central to the Babies Can't Wait system.
- The State Lead Agency will continue to support ongoing training to district core teams in the provision of early intervention services through the use of coaching as a strategy to support and build and strengthen the capacity of families of young children with special needs in Babies Can't Wait.

- In order to ensure that early intervention practices are supportive of families and designed to build upon family strengths and capacity, the State Lead Agency will ensure ongoing and continued provision of targeted training and technical assistance to provide supports for personnel working with young children with special needs and their families throughout the state.
- In order to ensure that early intervention service providers are implementing practices that are supportive of families and designed to build upon family strengths and capacity, the State Lead Agency will ensure ongoing collaboration with pre-service college/university programs for training of special educators, occupational and physical therapists and speech-language pathologists, as well as continued collaborations with state agencies and higher education faculty to support preparation of early intervention and early childhood personnel throughout the state.
- In 2007 and 2008, the State Lead Agency will provide information and guidance to District programs and personnel related to strategies for introducing and preparing families for the receipt of the family survey as part of the IFSP process. Such efforts will be targeted to encourage ongoing discussion of the desired outcomes for families participating in Babies Can't Wait and more active engagement in all aspects of the early intervention system.
- Incorporate information and timelines related to the collection of child and family outcomes into Georgia's *Transition at Age 3: Steps for Success* document. Identify additional strategies and mechanisms to be used to educate and inform families about the collection and use of these data.
- During 2007, explore opportunities and identify ways that District Babies Can't Wait programs can partner with Department of Education Parent Mentors and Title I programs to increase outreach and education with parents about the collection and use of child and family outcome data.

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Effective General Supervision Part C / Child Find

Indicator 5: Percent of infants and toddlers birth to 1 with IFSPs compared to:

- A. Other States with similar eligibility definitions; and
- B. National data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:

- A. Percent = [(# of infants and toddlers birth to 1 with IFSPs) divided by the (population of infants and toddlers birth to 1)] times 100 compared to the same percent calculated for other States with similar (narrow, moderate or broad) eligibility definitions.
- B. Percent = [(# of infants and toddlers birth to 1 with IFSPs) divided by the (population of infants and toddlers birth to 1)] times 100 compared to National data.

FFY	Measurable and Rigorous Target
2005 (2005 – 2006)	0.56%

Actual Target Data for 2005:

- A. For FFY2005 (2005-2006), Georgia served 0.48 % of infants, birth to one, with IFSPs, compared to states with similar (narrow) eligibility whose average was 0.75%.
- B. For FFY2005 (2005-2006), Georgia served 0.48% of infants, birth to one, with IFSPs, compared to the national average of 0.95%

Explanation of Progress or Slippage that occurred for FFY2005:

Data used for comparison to the states with similar eligibility and the national average is from 2005 and was obtained from data posted by OSEP at www.rfcnetwork.org.

Georgia did not meet the target for this indicator as set by stakeholders for this reporting period. While exact reasons for not meeting this performance target cannot be confirmed, there are several factors to consider and additional strategies for more in-depth analysis of data and practices that were recommended by stakeholders.

As of June 30, 2006, 0.51% of all infants less than 12 months of age were enrolled in Babies Can't Wait. Eight of eighteen District Babies Can't Wait systems in Georgia had met or exceeded the target of 0.56% by June 30, 2006.

The total number of children enrolled in Babies Can't Wait during this period increased from the previous year, but the number of children 0-1 did not increase. The total number of referrals received from July 1, 2004 through June 30, 2005 was slightly higher (13,574) than the number received from July 1, 2005 through June 30, 2006 (13,408). Additional data analysis will be completed in 2007 to begin to determine possible reasons for the decreases in referrals and in the number of infants accessing services.

An examination of birth rate data for 2000 – 2004 and population data for 2000-2005 for infants less than one year of age, obtained from the Georgia Department of Human Resources Division of Public Health Online Analytical Statistical Information System (OASIS) was completed. Birth rate data for 2005 is not yet available. Analysis of these data show that the birth rate in Georgia has increased for the most recent two consecutive years for which data are available while the total population of infants less than one year of age has increased annually for the last 6 years.

The total population of children less than three years of age in Georgia continues to increase at a faster rate than the numbers accessing Babies Can't Wait services. Therefore, it should be noted that, although Babies Can't Wait enrollment continues to increase annually, the percentage of the total population served is not increasing as expected due to the rapid increase in population. However, additional analysis and inquiry is necessary to identify possible reasons for slower increases in the number and percentage of infants less than 12 months accessing Babies Can't Wait services.

Discussion of Improvement Activities Completed:

- In FFY2005, the State Lead Agency finalized and disseminated, both in hard copy and through the BCW website, Frequently Asked Questions documents for physicians and health care providers on the following topics: Getting Started with Babies Can't Wait; Babies Can't Wait and Substance-Exposed Infants; and Babies Can't Wait and the Primary Service Provider/Coaching Model of Service Delivery. Ongoing use of these products will occur to continue to educate physicians and the public about early intervention and service delivery in natural environments.
 - *Status: Completed. Documents were finalized, approved and posted to the Babies Can't Wait website in November 2005. Documents continue to be disseminated to Districts, physicians, GA-AAP and GAFP and other audiences throughout the state on an ongoing basis.*

- In FFY2006, the State Lead Agency will finalize and disseminate via the BCW website, the Babies Can't Wait Fact Sheet in multiple languages, including Spanish, Korean, Vietnamese, Chinese, Russian, French, Somali, Arabic, Bosnian, Farsi and Portuguese.
 - *Status: In Process. The Babies Can't Wait Fact Sheet is currently available in English, Spanish, Korean and Vietnamese and has been widely disseminated throughout the State. Translations to additional languages have not been completed. This Fact Sheet is not currently posted to the BCW website in any of the alternative languages but is utilized in all public awareness and child find efforts and available upon request.*

- The State Lead Agency will promote continued collaboration with the Georgia Chapter of the American Academy of Pediatrics, the Georgia Chapter of the Academy of Family Physicians, Georgia Speech-Language Hearing Association, Georgia Occupational Therapy Association, Physical Therapy Association of Georgia, Family Connection Partnership and other professional associations.
 - *Status: Ongoing. Collaborative efforts with the Georgia Chapter of the American Academy of Pediatrics and the Georgia Chapter of the Academy of Family*

Physicians include contractual arrangements and work to support physician education about Child Health and early intervention programs and the use of developmental screening tools. Collaborations with therapy associations include joint meetings and planning, presentations and trainings, and routine communication. Collaborations with other partner agencies and organizations are ongoing through participation in initiatives including but not limited to the Early Childhood Comprehensive System grant, the State Advisory Panel for Special Education, DECAL Inclusion Advisory Committee, and the Parent Leadership Support Project.

- The State Lead Agency will explore opportunities for education and information dissemination to students in medical schools in Georgia about the importance of early screening, referral and early intervention for infants and toddlers with disabilities or developmental delays.
 - *Status: Ongoing. The Georgia Chapter of the American Academy of Pediatrics is engaged in education of medical students about Public Health programs and services in Georgia. Educational information is presented to Family Practice and Pediatric residents at various hospitals and medical schools throughout Georgia in partnership with local Babies Can't Wait and Children 1st personnel. During 2007, State Lead Agency staff will explore ways to increase involvement with these efforts to support ongoing education about Babies Can't Wait and early intervention.*
- The State Lead Agency will ensure ongoing collaboration across state agencies, including but not limited to the Department of Education Division for Exceptional Students, the Department of Early Care and Learning, the Division of Family and Children Services, the Division of Mental Health Developmental Disabilities and Addictive Diseases, and the Department of Community Health (Medicaid).
 - *Status: Ongoing. Collaborations with partner agencies and organizations are ongoing through participation in initiatives including but not limited to the Early Childhood Comprehensive System grant, the State Advisory Panel for Special Education, DECAL Inclusion Advisory Committee, and the Parent Leadership Support Project. Joint planning with the Division for Family and Children Services has been ongoing since 2003 to implement requirements for referrals of children with substantiated cases of abuse or neglect and to provide cross-training of staff in these requirements and program roles and responsibilities.*
- Through State Lead Agency collaboration with Child Care Resource and Referral Agencies and Bright from the Start: Georgia's Department of Early Care and Learning, the state agency responsible for overseeing child care and educational services for Georgia's children ages birth through four, increased focus and emphasis will be placed on local collaboration between Babies Can't Wait and Child Care Inclusion Coordinators to educate and inform child care providers about the importance of early detection, referral and intervention for children with suspected disabilities or developmental delays. A focus will be on strategies to ensure dissemination of information not only to child care center directors and administrators, but also to classroom teachers and direct caregivers.
 - *Status: Ongoing. State Lead Agency staff and contracted technical assistance/training providers provided training sessions at the Georgia Association for Young Children (GAYC) Annual Conference for child care providers in October 2005. Training and information about Babies Can't Wait and evidence-based practices in early intervention was provided for faculty working within the Department of Technical and Adult Education (DTAE), the*

state agency responsible for technical schools and training of child care providers. State staff participate in the Inclusion Advisory Committee which is led by Bright from the Start: Department of Early Care and Learning.

- The State Lead Agency will ensure ongoing collaboration within the Division of Public Health, including but not limited to Children 1st (Single Point of Entry), Universal Newborn Hearing Screening and Intervention, Children's Medical Services (Title V/CSHCN), High Risk Infant Follow-Up, Newborn Metabolic Screening, and Health Check (EPSDT). Activities will include information dissemination through various mechanisms (meetings, email, conference calls, videoconferences) to Children 1st and High Risk Infant Follow-Up coordinators to ensure appropriate referrals of potentially eligible infants are made.
 - *Status: Ongoing. State Lead Agency staff work routinely with other Children with Special Needs and Infant/Child Health Programs within the Division of Public Health to ensure the provision of a comprehensive system of child health services and to maintain continuity of care for infants and toddlers with special needs and their families throughout Georgia. Information about the availability of programs and services as well as relevant new initiatives are routinely shared with District Babies Can't Wait staff. Information about Babies Can't Wait initiatives, training and technical assistance and other activities are routinely shared with Children 1st, High Risk Infant Follow-Up, and other Child Health and Public Health staff. State Lead Agency staff also participate in Georgia's Early Childhood Comprehensive Systems grant work in order to ensure a system of care in Georgia.*
- The State Lead Agency will provide ongoing support, technical assistance and training to districts to support the use of social marketing materials for child find throughout the state, including media calendars, evidence-based marketing strategies, resource data of potential marketing stakeholders, sample proclamations, letters to the editor, pre-recorded public service announcements (PSAs), billboards, bus boards, posters and brochures for professionals. Focus will be placed on use of materials for outreach to both traditional (physicians, hospitals, etc.) and nontraditional (faith-based organizations, child care programs, etc.) referral sources.
 - *Status: Ongoing. During this period, individual technical assistance was provided upon request related to the use of social marketing materials. During 2007, the use of these materials will continue to be emphasized with Districts.*
- The State Lead Agency will continue to monitor and support the Districts in implementation of local child find/public awareness plans.
 - *Status: In Process. Timelines for ongoing review, revision and updating of local plans will be established and implemented in 2007.*
- The State Lead Agency will continue quarterly production, analysis and monitoring of programmatic data including information about primary and secondary referral sources as well as data related to local public awareness activities and efforts. Through analysis and review of reports, areas for focused work to increase knowledge and awareness about Babies Can't Wait will be identified as appropriate.
 - *Status: Completed and Ongoing. In 2007, with the completion of the transition to a new Babies Can't Wait data system, the responsibility for monthly monitoring of this data will be shifted to Districts. Quarterly reports and analysis of quarterly data will continue to be completed by the State Lead Agency staff.*

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY2005

The following revisions to improvement activities were recommended or identified by the Babies Can't Wait Stakeholders or the State Lead Agency for FFY2005.

- Additional data analysis to examine possible reasons for a decline in infants 0-1 accessing Babies Can't Wait will be conducted in 2007 and on an ongoing basis as appropriate. Analyses will be conducted at the state and district level and also at county level, whenever possible.
 - Numbers of referrals by referral source (Are different referral sources making more or fewer referrals than in previous years?)
 - Numbers of referrals by age at referral
 - Number of referrals by race/ethnicity (Are some populations not accessing services because of changes in state and federal laws and public policy related to citizenship and immigration status?)
 - Examine population data, Census data and birth rate data by district to determine where in Georgia the population changes are most significant
 - Numbers of referrals by type of eligibility and/or diagnosis (Will increases be noted because of expanded newborn metabolic screening that is being implemented in Georgia in January 2007?)
 - Numbers of eligible infants, 0-1, by District. Did numbers decrease in all areas of the state or only in some areas?
 - Additional analysis of systems and data in the 10 Districts that did not meet targets.
- Provide continued targeted technical assistance and training for evaluators in strategies for evaluating and detecting the presence of developmental delays in very young infants. Include additional training in the use of informed clinical opinion in eligibility determination processes.
- Working with the Georgia Chapter of the American Academy of Pediatrics, the Georgia Chapter of the Academy of Family Physicians, and Department of Community Health, continue to promote and educate about the use of standardized developmental screening tools.
- Provide continued targeted technical assistance and training for evaluators in strategies and appropriate tools for evaluating and detecting the presence of social and emotional delays in young children.
- Routinely collaborate with the Office of Women's Health within the Family Health Branch, to ensure that regional perinatal centers and tertiary care facilities are informed about Babies Can't Wait and making referrals for early intervention whenever appropriate.
- Continue targeted physician outreach to increase knowledge and understanding about the purpose and focus of early intervention as well as the existing infrastructure and capacity within the Babies Can't Wait system to meet the needs of infants and toddlers with special needs and their families.
- In 2007, establish and implement timelines for the ongoing review, revision and updating of child find plans by districts in order to ensure that plans are meeting the needs of individual communities, counties and districts in Georgia.

- During Fall 2006, with the implementation of focused monitoring, child find was identified as an area of focus. Two districts received focused monitoring visits related to child find. Effective practices that positively impact child find that may be identified through this work will be shared throughout the state to support continued improvement on this indicator.

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Effective General Supervision Part C / Child Find

Indicator 6: Percent of infants and toddlers birth to 3 with IFSPs compared to:

- A. Other States with similar eligibility definitions; and
- B. National data.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:

- A. Percent = [(# of infants and toddlers birth to 3 with IFSPs) divided by the (population of infants and toddlers birth to 3)] times 100 compared to the same percent calculated for other States with similar (narrow, moderate or broad) eligibility definitions.
- B. Percent = [(# of infants and toddlers birth to 3 with IFSPs) divided by the (population of infants and toddlers birth to 3)] times 100 compared to National data.

FFY	Measurable and Rigorous Target
2005 (2005 – 2006)	1.40%

Actual Target Data for 2005:

- A. For FFY2005 (2005-2006), Georgia served 1.34% of infants and toddlers, birth to three, with IFSPs, compared to states with similar (narrow) eligibility whose average was 1.84% (excluding children at risk).
- B. For FFY2005 (2005-2006), Georgia served 1.34% of infants and toddlers, birth to three, with IFSPs, compared to the national average of 2.34% (excluding children at risk).

Explanation of Progress or Slippage that occurred for FFY2005:

Data used for comparison to the states with similar eligibility and the national average is from 2005 and was obtained from data posted by OSEP at www.rfcnetwork.org.

Georgia did not meet the target for this indicator as set by stakeholders for this reporting period. While exact reasons for not meeting this performance target cannot be confirmed, there are several factors to consider and additional strategies for more in-depth analysis of data and practices that were recommended by stakeholders.

As of June 30, 2006, 1.36% of all infants and toddlers birth to three years of age were enrolled in Babies Can't Wait. Nine of eighteen District Babies Can't Wait systems in Georgia had met or exceeded the target of 1.40% by June 30, 2006.

The total number of children enrolled in Babies Can't Wait on December 1, 2005 (5,665) increased from December 1, 2004 (5,450). In addition, the total number of children served from July 1, 2005 through June 30, 2006 (11,375) increased from July 1, 2004 through June 30, 2005 (11,066). However, the total number of referrals received from July 1, 2005 through June 30, 2006 (13,408) was slightly lower than the number received from July 1, 2004 through June 30, 2005 (13,574).

An examination of birth rate data for 2000 – 2004 and population data for 2000-2005 for infants less than one year of age, obtained from the Georgia Department of Human Resources Division of Public Health Online Analytical Statistical Information System (OASIS) was conducted. Birth rate data for 2005 is not yet available. Additional population data from the U.S. Census and www.ideadata.org was analyzed to examine the population changes in Georgia. Analysis of these data show that the birth rate in Georgia has increased for the most recent two consecutive years for which data are available and the total population of children less than three years of age in Georgia continues to increase at a faster rate than the numbers accessing Babies Can't Wait services. Therefore, it should be noted that, although Babies Can't Wait enrollment continues to increase annually, the percentage of the total population served is not increasing as expected due to the rapid increase in population.

Discussion of Improvement Activities Completed:

- In FFY2005, the State Lead Agency finalized and disseminated, both in hard copy and through the BCW website, Frequently Asked Questions documents for physicians and health care providers on the following topics: Getting Started with Babies Can't Wait; Babies Can't Wait and Substance-Exposed Infants; and Babies Can't Wait and the Primary Service Provider/Coaching Model of Service Delivery. Ongoing use of these products will occur to continue to educate physicians and the public about early intervention and service delivery in natural environments.
 - *Status: Completed. Documents were finalized, approved and posted to the Babies Can't Wait website in November 2005. Documents continue to be disseminated to Districts, physicians, GA-AAP and GAFP and other audiences throughout the state on an ongoing basis.*

- In FFY2006, the State Lead Agency will finalize and disseminate via the BCW website, the Babies Can't Wait Fact Sheet in multiple languages, including Spanish, Korean, Vietnamese, Chinese, Russian, French, Somali, Arabic, Bosnian, Farsi and Portuguese.
 - *Status: In Process. The Babies Can't Wait Fact Sheet is currently available in English, Spanish, Korean and Vietnamese and has been widely disseminated throughout the State. Translations to additional languages have not been completed. This Fact Sheet is not currently posted to the BCW website in any of the alternative languages but is utilized in all public awareness and child find efforts and available upon request.*

- The State Lead Agency will promote continued collaboration with the Georgia Chapter of the American Academy of Pediatrics, the Georgia Chapter of the Academy of Family Physicians, Georgia Speech-Language Hearing Association, Georgia Occupational Therapy Association, Physical Therapy Association of Georgia, Family Connection Partnership and other professional associations.

- *Status: Ongoing. Collaborative efforts with the Georgia Chapter of the American Academy of Pediatrics and the Georgia Chapter of the Academy of Family Physicians include contractual arrangements and work to support physician education about Child Health and early intervention programs and the use of developmental screening tools. Collaborations with therapy associations include joint meetings and planning, presentations and trainings, and routine communication. Collaborations with other partner agencies and organizations are ongoing through participation in initiatives including but not limited to the Early Childhood Comprehensive System grant, the State Advisory Panel for Special Education, DECAL Inclusion Advisory Committee, and the Parent Leadership Support Project.*
- The State Lead Agency will explore opportunities for education and information dissemination to students in medical schools in Georgia about the importance of early screening, referral and early intervention for infants and toddlers with disabilities or developmental delays.
 - *Status: Ongoing. The Georgia Chapter of the American Academy of Pediatrics is engaged in education of medical students about Public Health programs and services in Georgia. Educational information is presented to Family Practice and Pediatric residents at various hospitals and medical schools throughout Georgia in partnership with local Babies Can't Wait and Children 1st personnel. During 2007, State Lead Agency staff will explore ways to increase involvement with these efforts to support ongoing education about Babies Can't Wait and early intervention.*
- The State Lead Agency will ensure ongoing collaboration across state agencies, including but not limited to the Department of Education Division for Exceptional Students, the Department of Early Care and Learning, the Division of Family and Children Services, the Division of Mental Health Developmental Disabilities and Addictive Diseases, and the Department of Community Health (Medicaid).
 - *Status: Ongoing. Collaborations with partner agencies and organizations are ongoing through participation in initiatives including but not limited to the Early Childhood Comprehensive System grant, the State Advisory Panel for Special Education, DECAL Inclusion Advisory Committee, and the Parent Leadership Support Project. Joint planning with the Division for Family and Children Services has been ongoing since 2003 to implement requirements for referrals of children with substantiated cases of abuse or neglect and to provide cross-training of staff in these requirements and program roles and responsibilities.*
- Through State Lead Agency collaboration with Bright from the Start: Georgia's Department of Early Care and Learning, the state agency responsible for overseeing child care and educational services for Georgia's children ages birth through four, and Child Care Resource and Referral Agencies increased focus and emphasis will be placed on local collaboration between Babies Can't Wait and Child Care Inclusion Coordinators to educate and inform child care providers about the importance of early detection, referrals and intervention for children with suspected disabilities or developmental delays. A focus will be on strategies to ensure dissemination of information not only to child care center directors and administrators, but also to classroom teachers and direct caregivers.
 - *Status: Ongoing. State Lead Agency staff and contracted technical assistance/training providers provided training sessions at the Georgia Association for Young Children (GAYC) Annual Conference for child care providers in October 2005. Training and information about Babies Can't Wait*

and evidence-based practices in early intervention was provided for faculty working within the Department of Technical and Adult Education (DTAE), the state agency responsible for technical schools and training of child care providers. State staff participate in the Inclusion Advisory Committee which is led by Bright from the Start: Department of Early Care and Learning.

- The State Lead Agency will ensure ongoing collaboration within the Division of Public Health, including but not limited to Children 1st (Single Point of Entry), Universal Newborn Hearing Screening and Intervention, Children's Medical Services (Title V/CSHCN), High Risk Infant Follow-Up, Newborn Metabolic Screening, and Health Check (EPSDT). Activities will include information dissemination through various mechanisms (meetings, email, conference calls, videoconferences) to Children 1st and High Risk Infant Follow-Up coordinators to ensure appropriate referrals of potentially eligible infants are made.
 - *Status: Ongoing. State Lead Agency staff work routinely with other Children with Special Needs and Infant/Child Health Programs within the Division of Public Health to ensure the provision of a comprehensive system of child health services and to maintain continuity of care for infants and toddlers with special needs and their families throughout Georgia. Information about the availability of programs and services as well as relevant new initiatives are routinely shared with District Babies Can't Wait staff. Information about Babies Can't Wait initiatives, training and technical assistance and other activities are routinely shared with Children 1st, High Risk Infant Follow-Up, and other Child Health and Public Health staff. State Lead Agency staff also participate in Georgia's Early Childhood Comprehensive Systems grant work in order to ensure a system of care in Georgia.*
- The State Lead Agency will provide ongoing support, technical assistance and training to districts to support the use of social marketing materials for child find throughout the state, including media calendars, evidence-based marketing strategies, resource data of potential marketing stakeholders, sample proclamations, letters to the editor, pre-recorded public service announcements (PSAs), billboards, bus boards, posters and brochures for professionals. Focus will be placed on use of materials for outreach to both traditional (physicians, hospitals, etc.) and nontraditional (faith-based organizations, child care programs, etc.) referral sources.
 - *Status: Ongoing. During this period, individual technical assistance was provided upon request related to the use of social marketing materials. During 2007, the use of these materials will continue to be emphasized with Districts.*
- The State Lead Agency will continue to monitor and support the Districts in implementation of local child find/public awareness plans.
 - *Status: In Process. Timelines for ongoing review, revision and updating of local plans will be established and implemented in 2007.*
- The State Lead Agency will continue quarterly production, analysis and monitoring of programmatic data including information about primary and secondary referral sources as well as data related to local public awareness activities and efforts. Through analysis and review of reports, areas for focused work to increase knowledge and awareness about Babies Can't Wait will be identified as appropriate.
 - *Status: Completed and Ongoing. In 2007, with the completion of the transition to a new Babies Can't Wait data system, the responsibility for monthly monitoring of*

this data will be shifted to Districts. Quarterly reports and analysis of quarterly data will continue to be completed by the State Lead Agency staff.

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY2005

The following revisions to improvement activities were recommended or identified by the Babies Can't Wait Stakeholders or the State Lead Agency for FFY2005.

- Additional data analysis to examine possible reasons for a decline in infants and toddlers, 0-3, accessing Babies Can't Wait will be conducted in 2007 and on an ongoing basis as appropriate. Analyses will be conducted at the state and district level and also at the county level, whenever possible.
 - Numbers of referrals by referral source (Are different referral sources making more or fewer referrals than in previous years?)
 - Numbers of referrals by age at referral
 - Number of referrals by race/ethnicity (Are some populations not accessing services because of changes in state and federal laws and public policy related to citizenship and immigration status?)
 - Examine population data, Census data and birth rate data by district to determine where in Georgia the population changes are most significant
 - Numbers of referrals by type of eligibility and/or diagnosis (Will increases be noted because of expanded newborn metabolic screening that is being implemented in Georgia in January 2007?)
 - Numbers of eligible infants and toddlers, 0-3, by District. Did numbers decrease in all areas of the state or only in some areas?
 - Additional analysis of systems and data in the 9 Districts that did not meet targets.
- Provide continued targeted technical assistance and training for evaluators in strategies for evaluating and detecting the presence of developmental delays in infants and toddlers. Include additional training in the use of informed clinical opinion in eligibility determination processes.
- Working with the Georgia Chapter of the American Academy of Pediatrics, the Georgia Chapter of the Academy of Family Physicians, and Department of Community Health, continue to promote and educate about the use of standardized developmental screening tools.
- Provide continued targeted technical assistance and training for evaluators in strategies and appropriate tools for evaluating and detecting the presence of social and emotional delays in young children.
- Routinely collaborate with the Office of Women's Health within the Family Health Branch, to ensure that regional perinatal centers (tertiary care facilities) are informed about Babies Can't Wait and make referrals for early intervention whenever appropriate.
- Continue targeted physician outreach to increase knowledge and understanding about the purpose and focus of early intervention as well as the existing infrastructure and capacity within the Public Health/Children with Special Needs/Babies Can't Wait system to meet the needs of infants and toddlers with special needs and their families.

- In 2007, establish and implement timelines for the ongoing review, revision and updating of child find plans by districts in order to ensure that plans are meeting the needs of individual communities, counties and districts in Georgia.
- During Fall 2006, with the implementation of focused monitoring, child find was identified as an area of focus. Two districts received focused monitoring visits related to child find. Effective practices that positively impact child find that may be identified through this work will be shared throughout the state to support continued improvement on this indicator.

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Effective General Supervision Part C / Child Find

Indicator 7: Percent of eligible infants and toddlers with IFSPs for whom an evaluation and assessment and an initial IFSP meeting were conducted within Part C's 45-day timeline.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:

Percent = [(# of eligible infants and toddlers with IFSPs for whom an evaluation and assessment and an initial IFSP meeting was conducted within Part C's 45-day timeline) divided by the (# of eligible infants and toddlers evaluated and assessed)] times 100.

Account for untimely evaluations.

FFY	Measurable and Rigorous Target
2005 (2005 – 2006)	100%

Actual Target Data for 2005:

For FFY2005, 98% of eligible infants and toddlers with IFSPs received an evaluation and assessment and had an initial IFSP meeting conducted within Part C's 45-day timeline.

Explanation of Progress or Slippage that occurred for FFY2005:

Data reported for this indicator is taken from the Babies Can't Wait data system and reflects actual days from the date of referral to development of an initial IFSP for every eligible child who received an IFSP. Data was reported for 488 children whose initial IFSPs were developed during a set reporting period; 400 of those IFSPs were completed within 45 calendar days while 79 children received IFSPs that were delayed because of family reasons. Included in both the numerator and denominator used to calculate this percentage are 16% of children whose initial IFSPs were not completed within 45 days due to family reasons, including families moving, child illness or hospitalization, and failure to attend scheduled appointments. The family-initiated reasons that were included in these calculations and documented in service coordinator notes and on the IFSP document include child illness or hospitalization, family response time, and family requested delays. Specifically, 13 IFSPs were delayed due to child illness or hospitalization, 33 due to delayed family response time, and 33 due to parent requested delays. Documentation from those 16% or 79 individual child records support reasons for delay that were family-initiated or family requested. Calculations are based upon actual numbers of days from the date of referral to the date of development of the initial IFSP.

Delays in initiation of services that were not related to family-initiated or family-requested delays were primarily reported to be the result of limited provider availability and are not included in these calculations and reflect instances of noncompliance.

While data are not yet 100%, this data reflects continuing improvement toward the target of 100%. Fifteen of the 18 District Babies Can't Wait systems reported 100% compliance while two reported compliance at or above 96%. One district reported compliance below 90% and corrective action plan requirements and timelines for correction will be implemented with that District in FFY2006.

Discussion of Improvement Activities Completed:

- In FFY2006, the State Lead Agency will finalize the integrated intake/determination of eligibility form and provide training in the use of the form. This form is designed to ensure a strengths-based, routines-based and family-centered approach for intake through the identification of family and child strengths, interests and priorities. Such information will more effectively inform evaluation/assessment processes and IFSP development while also reducing duplicative paperwork.
 - *Status: Completed. The Division of Public Health also uses an integrated maternal and child health intake form. The Babies Can't Wait form complements the integrated process by capturing additional information that is specific to Babies Can't Wait without duplicating information previously collected from families. The integrated intake/determination of eligibility form was finalized and approved for use in June 2006. Training in the use of the form was provided for personnel in all districts through one face-to-face and three videoconferences in Fall 2006. Use of the form will be implemented statewide by January 1, 2007.*
- The State Lead Agency will provide training and technical assistance to Districts to support the implementation of revisions to the statewide IFSP document in FFY2005.
 - *Status: Completed. Training sessions in the use of the revised IFSP document were provided for personnel in all districts in July 2005. Use of the revised IFSP was implemented in July 2005.*
- The State Lead Agency will finalize translation of the revised IFSP to Spanish and disseminate it for use statewide in FFY2006.
 - *Status: Completed. The revised IFSP was translated to Spanish and provided to Districts in Fall 2005.*
- The State Lead Agency will continue monthly production, analysis and monitoring of state and district 45-day timeline compliance percentages. Through analysis and review of monthly reports, the State Lead Agency will identify any instances of noncompliance and implement immediate action to correct noncompliance as appropriate. More intensive focus will be on any Districts with percentages below 90%.
 - *Status: Ongoing. Revisions to the Babies Can't Wait database that were completed in 2006 enable both State Lead Agency and district personnel to generate monthly reports for regular analysis of compliance with 45-day timelines. In 2007, with the completion of the transition to a new Babies Can't Wait data system, the responsibility for monthly monitoring of this data will be shifted to Districts. Quarterly reports and analysis of quarterly data will continue to be completed by the State Lead Agency staff.*

- The State Lead Agency will continue ongoing provision of targeted training and technical assistance to provide supports for personnel involved in intake, evaluation and assessment and IFSP development with young children with special needs and their families throughout the state.
 - *Status: Ongoing. During this period, approximately 30 different training and technical assistance opportunities were provided in various locations and through a variety of modalities (face-to-face, conference calls, video conferencing) throughout Georgia. Topics included evidence-based practices in early intervention service delivery, coaching, use of systematic observation and informed clinical opinion, transition, use of interpreters, and social-emotional development.*

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY2005

The following revisions to improvement activities were recommended or identified by the Babies Can't Wait Stakeholders or the State Lead Agency for FFY2005.

- During SFY2007, Districts with identified noncompliance in any area will be notified in writing and appropriate corrective action plans will be required from each District. The State Lead Agency will work with each District to ensure the provision of necessary training and technical assistance as well as monitoring of evidence of change and improvement to ensure correction of noncompliance within 12 months of identification and notification. Sanctions will be applied as necessary if improvement and correction are not evident within specified timelines. A written description of this process, including clarification of timelines, notification of identification and correction/close-out of noncompliance findings, and requirements related to documenting evidence of change and correction will be developed and provided to all Districts in 2007.
- Data verification visits will be conducted onsite in each of the 18 district Babies Can't Wait programs during calendar year 2007 to examine data collection, data entry, and data reporting processes for timeliness and accuracy. Upon completion of initial data verification visits in all Districts, a schedule for follow-up and repeat visits will be developed for subsequent years.

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Indicator 8: Percent of all children exiting Part C who received timely transition planning to support the child’s transition to preschool and other appropriate community services by their third birthday including:

- A. IFSPs with transition steps and services;
- B. Notification to LEA, if child potentially eligible for Part B; and
- C. Transition conference, if child potentially eligible for Part B.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:

- A. Percent = [(# of children exiting Part C who have an IFSP with transition steps and services) divided by the (# of children exiting Part C)] times 100.
- B. Percent = [(# of children exiting Part C and potentially eligible for Part B where notification to the LEA occurred) divided by the (# of children exiting Part C who were potentially eligible for Part B)] times 100.
- C. Percent = [(# of children exiting Part C and potentially eligible for Part B where the transition conference occurred) divided by the (# of children exiting Part C who were potentially eligible for Part B)] times 100.

FFY	Measurable and Rigorous Target
2005 (2005 – 2006)	A. 100% B. 100% C. 100%

Actual Target Data for 2005:

- A. For FFY2005, 100% of all children exiting Part C received timely transition planning to support their transition to preschool and other appropriate community services by their third birthday including IFSPs with transition steps and services.
- B. For FFY2005, 100% of all children exiting Part C and potentially eligible for Part B received timely transition planning to support their transition to preschool and other appropriate community services by their third birthday including notification to the local education agency (LEA).

- C. For FFY2005, 92% of all children exiting Part C received timely transition planning to support their transition to preschool and other appropriate community services by their third birthday including a transition conference, if child potentially eligible for Part B. For FFY2005, 74% of transition conferences were convened at least 90 days prior to the third birthday of each transitioning child.

Explanation of Progress or Slippage that occurred for FFY2005:

Continued compliance is reported for 8A and 8B. Data reported for 8A and 8B was collected through the cyclical monitoring process for Babies Can't Wait. Six districts were monitored during this reporting period, in accordance with an established schedule that has ensured that each district was monitored once every three years. With revisions to the Babies Can't Wait data system, all data for Indicator 8 will be drawn from the Babies Can't Wait data system for future annual performance reports.

Revised baseline data are being submitted for Indicator 8C upon request from OSEP. In addition to data that was originally submitted in December 2005 indicating the percentage of children exiting Babies Can't Wait who had a transition meeting, OSEP specifically requested that data be submitted related to the transition planning meeting timeline. Timeline data are taken from the Babies Can't Wait data system and indicates noncompliance. Compliance with this timeline requirement ranges from 54% to 100%. Four districts demonstrated substantial compliance with this timeline requirement. Notification of identification of noncompliance and corrective action plans will be implemented with all other districts.

Data was reported for 1404 children who exited during the period during which this data was reviewed; 1290 of those children had transition meetings. Transition meetings for 1032 children were convened at least 90 days prior to the third birthday. New data collection implemented in 2006 includes fields to collect reasons for delay in meeting the 90-day timeline for transition meetings which will allow for more in-depth analysis of reasons for delays in meeting this requirement. During this reporting period, 75 meetings were reported to be delayed due to family reasons, but an additional 156 meetings were delayed with no reason for delay reported or documented. Such missing data are expected to be eliminated as continued focus and technical assistance related to this new data collection is provided. Included in both the numerator and denominator used to calculate this data are the 75 children whose services were not initiated in a timely manner due to family reasons, including families moving, child illness or hospitalization, and failure to attend scheduled appointments. Documentation from those 75 individual child records support reasons for delay that were family-initiated or family requested. Calculations are based upon actual numbers of days from the date of the transition meeting to the third birthday for each child. Twenty-seven meetings were reported to be delayed for non-family reasons, including limited availability of Babies Can't Wait and/or local school system personnel, as documented in individual child records.

Timeline data indicates noncompliance. District compliance with this requirement ranges from 54% to 100%. Four districts demonstrated substantial compliance while 14 will be notified in FFY2006 of the identification of noncompliance and required to submit corrective action plans in order to correct this noncompliance within 12 months.

Discussion of Improvement Activities Completed:

- The State Lead Agency finalized IFSP revisions during FFY2005, incorporating the transition plan as part of the IFSP and including reasons for delay in transition meeting and documentation of participation of LSS at transition conferences. Training and technical

assistance will be provided to ensure accurate implementation statewide in FFY2006 and on an ongoing basis.

- *Status: Completed. The Babies Can't Wait IFSP form was revised effective July 1, 2005 to include fields and sections for collection of this information. Use of the revised IFSP was implemented in July 2005. Training in the use of the revised IFSP document was provided in Summer 2005. The service coordinator orientation curriculum introduces the use of this document to all new service coordinators. Additional training and technical assistance is provided upon request and as needs are identified.*
- In FFY2006, the State Lead Agency will complete translation of *Transition at Age 3: Steps for Success* to Spanish for printing, dissemination and posting to BCW and DES web pages.
 - *Status: Completed. Transition at Age 3: Steps for Success was translated to Spanish and posted to the Babies Can't Wait website in June 2006.*
- In FFY2006, the State Lead Agency will finalize *Transition at Age 3: Steps for Success* brochure and request translation of the brochure to multiple languages, including Spanish, Korean, Vietnamese, Chinese, Russian, French, Somali, Arabic, Bosnian, Farsi and Portuguese. The brochure will be printed and disseminated in English and Spanish. The brochure in additional languages will be posted to the BCW and DES web pages.
 - *Status: Ongoing. The Transition at Age 3: Steps for Success brochure was finalized and approved in FFY2005. Upon conversion to a format suitable for translation and posting to websites, the brochure will be released for translation and dissemination.*
- The State Lead Agency will provide ongoing targeted training and technical assistance to Babies Can't Wait personnel and providers to ensure understanding of and compliance with transition requirements.
 - *Status: Ongoing. Training and technical assistance related to transition was provided to service coordinators through three regional meetings held in March and June 2006 at locations around the state. Additional training to ensure effective transition planning and transition activities is provided upon request and as needs are identified.*
- The State Lead Agency will provide ongoing training and technical assistance to District data entry personnel to ensure accurate reporting of transition-related data.
 - *Status: Ongoing. Face-to-face training was provided for all District data entry personnel and early intervention coordinators in May 2006. Technical assistance is provided via telephone and email on a daily and weekly basis. Individual onsite technical assistance is provided by State Lead Agency staff upon request and as needs are identified.*
- In 2005/2006, the State Lead Agency will finalize database revisions to include new transition-related data elements to be collected, including:
 - Transition plan (steps and services) completed (yes or no)
 - Notification completed (yes or no)
 - Date of referral to local school system
 - Reasons for delay in transition planning conference
 - Local School System representative invited to transition planning conference (yes or no)

- Local School System representative attended transition planning conference (yes or no)
 - *Status: Completed. Database revisions, including these transition-related elements, were completed and provided to all Districts in May 2006. Collection of this data will allow for reporting of Indicator #8 data for all children in Babies Can't Wait in future annual performance reports rather than reporting only data collected through monitoring.*
- On an ongoing basis, the State Lead Agency will identify additional data elements and data collections as necessary.
 - *Status: Ongoing. State Lead Agency staff work with the Family Health Branch Data team and a data contractor to update the database as new data needs are identified. In addition, during this reporting period, Westat received a General Supervision Enhancement Grant (GSEG) on behalf of Babies Can't Wait/Division of Public Health/Department of Human Resources and the Department of Education to support data system linkages and data sharing. As the GSEG work progresses, additional data elements and data system enhancement are likely to be identified that will further inform and support transition efforts and reporting.*
- The State Lead Agency will continue monthly production, analysis and monitoring of state and District transition conference compliance percentages. Through analysis and review of monthly reports, the State Lead Agency will identify any instances of noncompliance and implement immediate action to correct noncompliance as appropriate. More intensive focus will be on any Districts with percentages below 90%.
 - *Status: Ongoing. Revisions to the Babies Can't Wait database that were completed in 2006 enable both State Lead Agency and district personnel to generate monthly reports for regular analysis of compliance with transition indicators.*
- The State Lead Agency will continue to ensure the implementation of the transition survey throughout the state in order to assess parent and family satisfaction with all aspects of the transition process.
 - *Status: Ongoing. The transition survey continues to be used statewide to support transition planning and also to assess the efficacy of each family's transition experience. Data are compiled and reported at least quarterly through a contract with Valdosta State University. In 2007, State Lead Agency staff will review data to determine any necessary changes to the future implementation of this survey.*
- The State Lead Agency will continue to provide biannual data reports for dissemination to local school systems to assist in planning for potentially-eligible children exiting Part C and accessing 619 (preschool special education) services.
 - *Status: Ongoing. Reports are generated from the Babies Can't Wait database. District early intervention coordinators send reports to local school systems to assist in planning. Reports were sent in October 2005 and April 2006 for this reporting period.*
- The State Lead Agency will encourage Districts to work with local school systems to promote collaboration and timely sharing of information, including evaluation and assessment results for individual children with written parental consent, to help facilitate smooth transitions.

- *Status: Ongoing. State Lead Agency staff meet regularly with preschool special education coordinators to support transition efforts. Throughout the state, preschool personnel and District Babies Can't Wait personnel work closely to promote smooth transitions. Through joint participation on Local Interagency Coordinating Councils in each District, Babies Can't Wait and school system personnel work together to promote effective collaborations.*
- The State Lead Agency will support and promote finalizing a revised cooperative agreement between the Department of Education and the Department of Human Resources that will include information outlining areas of collaboration related to notification and data sharing between Part C and Part B.
 - *Status: Completed. The updated cooperative agreement was finalized and signed by the Commissioner of the Department of Human Resources and the State School Superintendent on November 30, 2005. In addition to general agency responsibilities, the agreement addresses transition and child find responsibilities related to young children with disabilities.*
- In 2006, the State Lead Agency, in cooperation with the Division for Exceptional Students, will finalize and implement a revised policy regarding transmission of notification information. The revised procedure will ensure that Babies Can't Wait will notify local school systems of all children exiting early intervention. The notification shall consist of child's name, date of birth, and parental contact information (parent name, phone number, and address). Babies Can't Wait will inform parents of the intent to provide this notification information and their right to object to the transmission of this information. Parental objection will be required to be submitted in writing (or alternate means as specified in BCW policy for families whose mode of communication is not written or not English). Procedures, including intervals at which information will be provided to the local school systems, the age of the children at which information will be shared, and time periods during which families may object to the provision of notification implementation will be developed and mutually agreed upon by Babies Can't Wait and the Division for Exceptional Students before the effective date of implementation.
 - *Status: Completed. Transmission of notification information has been implemented in Georgia with parental consent throughout the existence of the Babies Can't Wait system. The revised cooperative agreement did not change policy but instead clarified procedures and the responsibilities of each Department in the transmission of notification information. Prior to this agreement, notification information was transmitted by service coordinators on individual children as transition planning was initiated. Revised practice will have notification information transmitted by District offices based upon reports generated from the Babies Can't Wait database on a monthly basis. In order to ensure consistent implementation and reporting throughout the state, policies and practices were clarified and defined by State Lead Agency and Department of Education personnel during this period. A Frequently Asked Questions document was developed to explain policies and practices related to the transmission of notification information. That document was finalized and disseminated in Summer 2006 and subsequently posted to the Babies Can't Wait website. A statewide form, Notice of Intent to Transmit Notification Information to Local School System(s), was developed and disseminated for use effective September 1, 2006. Training in the revised notification procedure was provided to Districts in July 2006. In Fall 2006, Special Education Directors in all local school systems throughout Georgia were informed that reports would be forthcoming. It is anticipated that the first database-generated lists will be*

transmitted in January 2007. Technical assistance to support districts in the production of these reports will be provided via conference call.

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY2005

The following revisions to improvement activities were recommended or identified by the Babies Can't Wait Stakeholders or the State Lead Agency for FFY2005.

- During SFY2007, Districts with identified noncompliance in any area will be notified in writing and appropriate corrective action plans will be required from each District. The State Lead Agency will work with each District to ensure the provision of necessary training and technical assistance as well as monitoring of evidence of change and improvement to ensure correction of noncompliance within 12 months of identification and notification. Sanctions will be applied as necessary if improvement and correction are not evident within specified timelines. A written description of this process, including clarification of timelines, notification of identification and correction/close-out of noncompliance findings, and requirements related to documenting evidence of change and correction will be developed and provided to all Districts in 2007.
- Data verification visits will be conducted onsite in each of the 18 district Babies Can't Wait programs during calendar year 2007 to examine data collection, data entry, and data reporting processes for timeliness and accuracy. Upon completion of initial data verification visits in all Districts, a schedule for follow-up and repeat visits will be developed for subsequent years.
- In 2007, State Lead Agency staff will develop training materials related to transition for dissemination to Districts for use in regular training of staff and providers.
- State Lead Agency staff will continue to encourage District personnel to report challenges that are identified related to working with local school systems in transition planning. State Lead Agency staff will continue to share identified issues with the 619 Coordinator at the Department of Education for assistance.
- During Spring 2007, transition will be an area of focus for on-site focused monitoring. Two districts will receive focused monitoring visits related to transition. Effective practices that positively impact transition planning and outcomes that may be identified through this work will be shared throughout the state to support continued improvement on this indicator.
- Data related to transition steps and services, notification, and transition conferences will continue to be closely followed to ensure that data elements that were recently added to the data system are collected and reported consistently throughout the state. District-level data will be further analyzed at the county level and by service coordinator to identify areas for targeted technical assistance and training and to ensure correction of noncompliance related to this indicator.

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Effective General Supervision Part C / General Supervision

Indicator 9: General supervision system (including monitoring, complaints, hearings, etc.) identifies and corrects noncompliance as soon as possible but in no case later than one year from identification.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:

Percent of noncompliance corrected within one year of identification:

- a. # of findings of noncompliance
- b. # of corrections completed as soon as possible but in no case later than one year from identification.

Percent = [(b) divided by (a)] times 100.

For any noncompliance not corrected within one year of identification, describe what actions, including technical assistance and/or enforcement that the State has taken.

FFY	Measurable and Rigorous Target
2005 (2005 – 2006)	100%

Actual Target Data for 2005:

Data for this indicator is reported for those findings of noncompliance that were identified through State Lead Agency monitoring of District programs in 2004/2005 and corrected within 12 months, during 2005/2006. Six districts were monitored in 2004/2005 according to an established cycle and published schedule. Data are reported for those findings that were documented in writing to the Districts. No findings were documented based upon self-assessments or performance plans/reports from Districts as those are not currently required in Georgia's Babies Can't Wait system. Data reviews and desk audits are conducted periodically by State Lead Agency staff but were not used to document findings of noncompliance during this reporting period.

	# findings of noncompliance	# corrections within one year	Percent Corrected
Monitoring priorities (SPP/APR Indicators)	10	7	
Other priorities	5	5	
Other mechanisms	0	n/a	
	15	12	80%

The findings of noncompliance in monitoring priority areas included five findings related to compliance with 45-day timelines (Indicator #7) and five findings related to compliance with timelines for transition conferences (Indicator #8C). The findings in other priority areas included three findings related to procedural safeguards and parental prior notice and two findings related to referral and evaluation/assessment procedures.

Explanation of Progress or Slippage that occurred for FFY2005:

Data reported in the State Performance Plan submitted in December 2005 indicated 42% compliance with the requirement to identify and correct noncompliance as soon as possible but in no case later than one year from identification. Sixteen findings of noncompliance were reported in that plan. One finding, related to the percentage of children 0-3 served, was incorrectly classified as noncompliance rather than a performance area in need of improvement. Of the remaining 15 findings of noncompliance, all but one have been corrected. In one district with continued noncompliance related to 45-day timelines, focused monitoring and corrective action planning with State Lead Agency technical assistance is ongoing in 2006.

While data are not yet 100%, this data reflects significant improvement toward the target of 100%. It is anticipated that full compliance will be attained through the new improvement activities identified by the State Lead Agency and Babies Can't Wait stakeholders that include written guidance to districts regarding timelines, notification of identification of noncompliance, corrective action plan procedures and documentation of evidence of change and correction. In addition, State Lead Agency staff will implement new procedures for internal review and tracking of this process in 2007 with the assistance of a contracted consultant with expertise in early intervention and special education monitoring.

Discussion of Improvement Activities Completed:

- The State Lead Agency will continue Babies Can't Wait District monitoring through the established Peer Review process to ensure compliance and quality of early intervention services and supports provided throughout Georgia. A three-year cycle for scheduled reviews will continue to be followed until implementation of Focused Monitoring. Parents/family members and early intervention providers will continue to be included as review team members.
 - *Status: Completed. Cyclical monitoring continued through May 2006. Focused monitoring was implemented in September 2006. Parents, family members, early intervention providers and state staff have been trained and continue to be included as integral review team members for focused monitoring.*
- The State Lead Agency will continue to ensure ongoing and continued availability of targeted training and technical assistance to address areas in need of improvement as well as areas of noncompliance identified through general supervision and monitoring.
 - *Status: Ongoing. Targeted training and technical assistance specifically designed to address areas needing improvement and to support correction of identified noncompliance is provided by State Lead Agency personnel as well as*

higher education faculty at colleges and universities in Georgia who work through contractual arrangements with Babies Can't Wait. Training content during this period included transition, IFSP development, writing functional outcomes, evaluation and assessment, the use of informed clinical opinion, and procedural safeguards.

- The State Lead Agency will implement a Focused Monitoring system in Fall 2006.
 - *Status: Completed. Focused monitoring was implemented in September 2006. Focus areas for 2006/2007, as defined by stakeholders, include child find and transition.*
- In FFY2006, the State Lead Agency will implement District self-assessment procedures (process to be determined by Focused Monitoring Stakeholders) to support the implementation of focused monitoring in Georgia.
 - *Status: In process. Critical elements for self-assessments have been defined by stakeholders. Format, timelines and additional guidance for the completion of self-assessments will be defined in 2007 for implementation statewide.*
- In FFY2006, the State Lead Agency will implement the use of a database for tracking informal issues and concerns received at the state level in order to establish a baseline and to identify systemic issues and focus areas for technical assistance and training to local lead agencies.
 - *Status: Completed. A database for tracking issues and informal complaints was developed and implemented by State Lead Agency staff during this period. Continued refinement and modifications to the database are ongoing to ensure maximum efficacy and ease of use.*
- In FFY2006, the State Lead Agency will examine the potential for and make a determination about the possible implementation of a database for tracking informal issues and concerns at the District level.
 - *Status: Not Completed. Upon further refinement of the database being implemented by the State Lead Agency, this activity will be completed. In addition, examination of systems currently in use in some individual districts in Georgia will be completed prior to making final recommendations about implementation throughout the State.*

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY2005

The following revisions to improvement activities were recommended or identified by the Babies Can't Wait Stakeholders or the State Lead Agency for FFY2005.

- Data verification visits will be conducted onsite in each of the 18 district Babies Can't Wait programs during calendar year 2007 to examine data collection, data entry, and data reporting processes for timeliness and accuracy. Upon completion of initial data verification visits in all districts, a schedule for follow-up and repeat visits will be developed for subsequent years.
- During SFY2007, Districts with identified noncompliance in any area will be notified in writing and appropriate corrective action plans will be required from each District. The State Lead Agency will work with each District to ensure the provision of necessary training and technical assistance as well as monitoring of evidence of change and improvement to ensure correction of noncompliance within 12 months of identification

and notification. Sanctions will be applied as necessary if improvement and correction are not evident within specified timelines. A written description of this process, including clarification of timelines, notification of identification and correction/close-out of noncompliance findings, and requirements related to documenting evidence of change and correction will be developed and provided to all Districts in 2007.

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Effective General Supervision Part C / General Supervision

Indicator 10: Percent of signed written complaints with reports issued that were resolved within 60-day timeline or a timeline extended for exceptional circumstances with respect to a particular complaint.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement: Percent = [(1.1(b) + 1.1(c)) divided by 1.1] times 100.

FFY	Measurable and Rigorous Target
2005 (2005 – 2006)	100%

Actual Target Data for 2005:

In FFY2005, 100% of signed written complaints with reports issued were resolved within 60-day timeline.

Explanation of Progress or Slippage that occurred for FFY2005:

In FFY2004 (baseline year), no signed written complaints were received by the State Lead Agency. During FFY2005, one signed written complaint was received. That complaint was fully investigated and resolved with a written report was issued within the 60-day timeline. Therefore, full compliance is noted.

Discussion of Improvement Activities Completed:

- In FFY2006, the State Lead Agency will finalize and disseminate via the BCW website, all Babies Can't Wait statewide notice and consent forms as well as the *Notice of Infant/Toddler and Family Rights under Babies Can't Wait* in multiple languages, including Spanish, Korean, Vietnamese, Chinese, Russian, French, Somali, Arabic, Bosnian, Farsi and Portuguese.
 - *Status: Completed. Documents were translated in all specified languages and provided to Districts electronically in Spring 2006. Notice of Infant/Toddler and Family Rights under Babies Can't Wait was posted to the Babies Can't Wait website in June 2006.*

- The State Lead Agency will continue Babies Can't Wait District monitoring through the established Peer Review process to ensure compliance and quality of early intervention services and supports provided throughout Georgia. A three-year cycle for scheduled reviews will continue to be followed until implementation of Focused Monitoring. Parents/family members and early intervention providers will continue to be included as review team members.

- *Status: Completed. Cyclical monitoring continued through May 2006. Focused monitoring was implemented in September 2006. Parents, family members, early intervention providers and state staff have been trained and continue to be included as integral review team members for focused monitoring.*
- The State Lead Agency will continue to ensure ongoing and continued availability of targeted training and technical assistance to address areas in need of improvement as well as areas of noncompliance identified through general supervision and monitoring.
 - *Status: Ongoing. Targeted training and technical assistance specifically designed to address areas needing improvement and to support correction of identified noncompliance is provided by State Lead Agency personnel as well as higher education faculty at colleges and universities in Georgia who work through contractual arrangements with Babies Can't Wait. Training content during this period included transition, IFSP development, writing functional outcomes, evaluation and assessment, the use of informed clinical opinion, and procedural safeguards.*
- The State Lead Agency will implement a Focused Monitoring system in Fall 2006.
 - *Status: Completed. Focused monitoring was implemented in September 2006. Focus areas for 2006/2007, as defined by stakeholders, include child find and transition.*
- In FFY2006, the State Lead Agency will implement District self-assessment procedures (process to be determined by Focused Monitoring Stakeholders) to support the implementation of focused monitoring in Georgia.
 - *Status: In process. Critical elements for self-assessments have been defined by stakeholders. Format, timelines and additional guidance for the completion of self-assessments will be defined in 2007 for implementation statewide.*
- In FFY2006, the State Lead Agency will implement the use of a database for tracking informal issues and concerns received at the state level in order to establish a baseline and to identify systemic issues and focus areas for technical assistance and training to local lead agencies.
 - *Status: Completed. A database for tracking issues and informal complaints was developed and implemented by State Lead Agency staff during this period. Continued refinement and modifications to the database are ongoing to ensure maximum efficacy and ease of use.*
- In FFY2006, the State Lead Agency will examine the potential for and make a determination about the possible implementation of a database for tracking informal issues and concerns at the District level.
 - *Status: Not Completed. Upon further refinement of the database being implemented by the State Lead Agency, this activity will be completed. In addition, examination of systems currently in use in some individual districts in Georgia will be completed prior to making final recommendations about implementation throughout the State.*
- In 2006, the State Lead Agency will develop training materials and a fact sheet on dispute resolution procedures. Training materials will be designed for use by District early intervention coordinators in the provision of annual training for service coordinators and District personnel to promote improved understanding of Babies Can't Wait dispute resolution procedures. The

fact sheet will be designed for use by Babies Can't Wait personnel, early intervention providers and families. The State Lead Agency will monitor to ensure annual training is completed.

- *Status: In process. Training materials are in development by State Lead Agency staff. In addition, State staff contacted the Consortium for Appropriate Dispute Resolution in Special Education (CADRE) to request assistance in identifying appropriate training resources. State staff will also review materials developed by other states prior to finalizing training materials.*

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY2005

No revisions to targets, improvement activities, timelines or resources were recommended or identified by the Babies Can't Wait Stakeholders or the State Lead Agency for FFY2005.

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Effective General Supervision Part C / General Supervision

Indicator 11: Percent of fully adjudicated due process hearing requests that were fully adjudicated within the applicable timeline.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement: Percent = [(3.2(a) + 3.2(b)) divided by 3.2] times 100.

FFY	Measurable and Rigorous Target
2005 (2005 – 2006)	100%

Actual Target Data for 2005:

In FFY2005, no requests for due process were received. Therefore, no violations of applicable timelines occurred.

Explanation of Progress or Slippage that occurred for FFY2005:

In FFY2004 (baseline year), no due process requests were received by the State Lead Agency. During FFY2005, again no due process requests were received.

Discussion of Improvement Activities Completed:

- In FFY2006, the State Lead Agency will finalize and disseminate via the BCW website, all Babies Can't Wait statewide notice and consent forms as well as the *Notice of Infant/Toddler and Family Rights under Babies Can't Wait* in multiple languages, including Spanish, Korean, Vietnamese, Chinese, Russian, French, Somali, Arabic, Bosnian, Farsi and Portuguese.
 - *Status: Completed. Documents were translated in all specified languages and provided to Districts electronically in Spring 2006. Notice of Infant/Toddler and Family Rights under Babies Can't Wait was posted to the Babies Can't Wait website in June 2006.*

- The State Lead Agency will continue Babies Can't Wait District monitoring through the established Peer Review process to ensure compliance and quality of early intervention services and supports provided throughout Georgia. A three-year cycle for scheduled reviews will continue to be followed until implementation of Focused Monitoring. Parents/family members and early intervention providers will continue to be included as review team members.
 - *Status: Completed. Cyclical monitoring continued through May 2006. Focused monitoring was implemented in September 2006. Parents, family members,*

early intervention providers and state staff have been trained and continue to be included as integral review team members for focused monitoring.

- The State Lead Agency will continue to ensure ongoing and continued availability of targeted training and technical assistance to address areas in need of improvement as well as areas of noncompliance identified through general supervision and monitoring.
 - *Status: Ongoing. Targeted training and technical assistance specifically designed to address areas needing improvement and to support correction of identified noncompliance is provided by State Lead Agency personnel as well as higher education faculty at colleges and universities in Georgia who work through contractual arrangements with Babies Can't Wait. Training content during this period included transition, IFSP development, writing functional outcomes, evaluation and assessment, the use of informed clinical opinion, and procedural safeguards.*
- The State Lead Agency will implement a Focused Monitoring system in Fall 2006.
 - *Status: Completed. Focused monitoring was implemented in September 2006. Focus areas for 2006/2007, as defined by stakeholders, include child find and transition.*
- In FFY2006, the State Lead Agency will implement District self-assessment procedures (process to be determined by Focused Monitoring Stakeholders) to support the implementation of focused monitoring in Georgia.
 - *Status: In process. Critical elements for self-assessments have been defined by stakeholders. Format, timelines and additional guidance for the completion of self-assessments will be defined in 2007 for implementation statewide.*
- In FFY2006, the State Lead Agency will implement the use of a database for tracking informal issues and concerns received at the state level in order to establish a baseline and to identify systemic issues and focus areas for technical assistance and training to local lead agencies.
 - *Status: Completed. A database for tracking issues and informal complaints was developed and implemented by State Lead Agency staff during this period. Continued refinement and modifications to the database are ongoing to ensure maximum efficacy and ease of use.*
- In FFY2006, the State Lead Agency will examine the potential for and make a determination about the possible implementation of a database for tracking informal issues and concerns at the District level.
 - *Status: Not Completed. Upon further refinement of the database being implemented by the State Lead Agency, this activity will be completed. In addition, examination of systems currently in use in some individual districts in Georgia will be completed prior to making final recommendations about implementation throughout the State.*
- In 2006, the State Lead Agency will develop training materials and a fact sheet on dispute resolution procedures. Training materials will be designed for use by District early intervention coordinators in the provision of annual training for service coordinators and District personnel to promote improved understanding of Babies Can't Wait dispute resolution procedures. The fact sheet will be designed for use by Babies Can't Wait personnel, early intervention

providers and families. The State Lead Agency will monitor to ensure annual training is completed.

- *Status: In process. Training materials are in development by State Lead Agency staff. In addition, State staff contacted the Consortium for Appropriate Dispute Resolution in Special Education (CADRE) to request assistance in identifying appropriate training resources. State staff will also review materials developed by other states prior to finalizing training materials.*
- At least annually, the State Lead Agency will provide updated policies and procedures to the administrative law judges, from the Office of State Administrative Hearings, who serve as impartial hearing officers for due process hearings for the Part C system in Georgia. In addition, training and informational sessions will be provided as needed.
 - *Status: In process. Updated Babies Can't Wait policies and procedures have historically been provided to the Office of State Administrative Hearings upon request and each time a request for due process is filed. In 2007, a calendar will be established to ensure provision of the policies and procedures at least annually, in accordance with a confirmed schedule. Additional copies will continue to be provided upon request.*

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY2005

No revisions to targets, improvement activities, timelines or resources were recommended or identified by the Babies Can't Wait Stakeholders or the State Lead Agency for FFY2005.

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Effective General Supervision Part C / General Supervision

Indicator 12: Percent of hearing requests that went to resolution sessions that were resolved through resolution session settlement agreements (applicable if Part B due process procedures are adopted).

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement: Percent = (3.1(a) divided by 3.1) times 100.

FFY	Measurable and Rigorous Target
	<i>Not applicable for Babies Can't Wait in Georgia because Part B due process procedures have not been adopted by Babies Can't Wait.</i>

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Effective General Supervision Part C / General Supervision

Indicator 13: Percent of mediations held that resulted in mediation agreements.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement: Percent = [(2.1(a)(i) + 2.1(b)(i)) divided by 2.1] times 100.

FFY	Measurable and Rigorous Target
<p align="center">2005 (2005 – 2006)</p>	<p align="center"><i>Based upon OSEP guidance, States should not set targets for Indicator 13 unless its baseline data reflect that it has received a minimum threshold of 10 mediation requests.</i></p>

Actual Target Data for 2005:

For FFY2005 (2005-2006), Georgia’s Part C system received one request for mediation. That mediation resulted in a mediation agreement. Therefore, 100% of the mediations that were held during this reporting period resulted in mediation agreements.

Explanation of Progress or Slippage that occurred for FFY2005:

In FFY2004 (baseline year), no requests for mediation were received by the State Lead Agency. During FFY2005, one request for mediation was received. As fewer than ten requests for mediation were received during this period, targets are not required to be established.

Discussion of Improvement Activities Completed:

- In FFY2006, the State Lead Agency will finalize and disseminate via the BCW website, all Babies Can’t Wait statewide notice and consent forms as well as the *Notice of Infant/Toddler and Family Rights under Babies Can’t Wait* in multiple languages, including Spanish, Korean, Vietnamese, Chinese, Russian, French, Somali, Arabic, Bosnian, Farsi and Portuguese.
 - *Status: Completed. Documents were translated in all specified languages and provided to Districts electronically in Spring 2006. Notice of Infant/Toddler and Family Rights under Babies Can’t Wait was posted to the Babies Can’t Wait website in June 2006.*

- The State Lead Agency will continue Babies Can’t Wait District monitoring through the established Peer Review process to ensure compliance and quality of early intervention services and supports provided throughout Georgia. A three-year cycle for scheduled reviews will continue to be followed until implementation of Focused Monitoring. Parents/family

members and early intervention providers will continue to be included as review team members.

- *Status: Completed. Cyclical monitoring continued through May 2006. Focused monitoring was implemented in September 2006. Parents, family members, early intervention providers and state staff have been trained and continue to be included as integral review team members for focused monitoring.*
- The State Lead Agency will continue to ensure ongoing and continued availability of targeted training and technical assistance to address areas in need of improvement as well as areas of noncompliance identified through general supervision and monitoring.
 - *Status: Ongoing. Targeted training and technical assistance specifically designed to address areas needing improvement and to support correction of identified noncompliance is provided by State Lead Agency personnel as well as higher education faculty at colleges and universities in Georgia who work through contractual arrangements with Babies Can't Wait. Training content during this period included transition, IFSP development, writing functional outcomes, evaluation and assessment, the use of informed clinical opinion, and procedural safeguards.*
- The State Lead Agency will implement a Focused Monitoring system in Fall 2006.
 - *Status: Completed. Focused monitoring was implemented in September 2006. Focus areas for 2006/2007, as defined by stakeholders, include child find and transition.*
- In FFY2006, the State Lead Agency will implement District self-assessment procedures (process to be determined by Focused Monitoring Stakeholders) to support the implementation of focused monitoring in Georgia.
 - *Status: In process. Critical elements for self-assessments have been defined by stakeholders. Format, timelines and additional guidance for the completion of self-assessments will be defined in 2007 for implementation statewide.*
- In FFY2006, the State Lead Agency will implement the use of a database for tracking informal issues and concerns received at the state level in order to establish a baseline and to identify systemic issues and focus areas for technical assistance and training to local lead agencies.
 - *Status: Completed. A database for tracking issues and informal complaints was developed and implemented by State Lead Agency staff during this period. Continued refinement and modifications to the database are ongoing to ensure maximum efficacy and ease of use.*
- In FFY2006, the State Lead Agency will examine the potential for and make a determination about the possible implementation of a database for tracking informal issues and concerns at the District level.
 - *Status: Not Completed. Upon further refinement of the database being implemented by the State Lead Agency, this activity will be completed. In addition, examination of systems currently in use in some individual districts in Georgia will be completed prior to making final recommendations about implementation throughout the State.*

- In 2006, the State Lead Agency will develop training materials and a fact sheet on dispute resolution procedures. Training materials will be designed for use by District early intervention coordinators in the provision of annual training for service coordinators and District personnel to promote improved understanding of Babies Can't Wait dispute resolution procedures. The fact sheet will be designed for use by Babies Can't Wait personnel, early intervention providers and families. The State Lead Agency will monitor to ensure annual training is completed.
 - *Status: In process. Training materials are in development by State Lead Agency staff. In addition, State staff contacted the Consortium for Appropriate Dispute Resolution in Special Education (CADRE) to request assistance in identifying appropriate training resources. State staff will also review materials developed by other states prior to finalizing training materials.*

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY2005

No revisions to targets, improvement activities, timelines or resources were recommended or identified by the Babies Can't Wait Stakeholders or the State Lead Agency for FFY2005.

Part C State Annual Performance Report (APR) for FFY2005

Monitoring Priority: Effective General Supervision Part C / General Supervision

Indicator 14: State reported data (618 and State Performance Plan and Annual Performance Report) are timely and accurate.

(20 U.S.C. 1416(a)(3)(B) and 1442)

- Measurement:** State reported data, including 618 data, State performance plan, and annual performance reports, are:
- a. Submitted on or before due dates (February 1 for child count, including race and ethnicity, settings and November 1 for exiting, personnel, dispute resolution); and
 - b. Accurate (describe mechanisms for ensuring error free, consistent, valid and reliable data and evidence that these standards are met).

FFY	Measurable and Rigorous Target
2005 (2005 – 2006)	<p>a. 100%</p> <p>b. 100%</p>

Actual Target Data for 2005:9

In FFY2005 (2005-2006), 95% of Georgia's 618 data and State Performance Plan data were accurately reported and 100% was submitted on or before all applicable due dates. Data for all 618 tables as well as all SPP indicators and sub-indicators, with the exception of Indicator 8c, is considered to be 100% accurate. This includes 22 different data collections and calculations, with 21 of the 22 determined to be accurate, hence the determination of 95% accuracy.

	Due Date	Date Submitted
618 Date Table 1	02/01/06	02/01/06
618 Data Table 2	11/01/05	10/05/05
618 Data Table 3	11/01/05	10/05/05
618 Data Table 4	11/01/05	10/05/05
618 Data Table 5	11/01/05	10/05/05
State Performance Plan	12/02/05	12/02/05
618 Data Table 2	11/01/06	10/20/06
618 Data Table 3	11/01/06	10/20/06

Explanation of Progress or Slippage that occurred for FFY2005:

Targets and baseline were revised in response to request from OSEP. However, data reflects continued compliance with requirements to report both timely and accurate data.

Data accuracy is ensured through key components of the Babies Can't Wait data system. The database has features for error-trapping, including restricted drop-down lists for most standard data fields that minimize data errors due to typographical error or submission of spurious information. Data must be entered into critical fields in the data system in order to allow data entry to progress. A data quality report is built into the system that identifies missing information and duplicate entries. Districts have the capacity within the system to generate reports and review for errors manually prior to submission to the State Lead Agency. Ongoing on-site and remote consultation and technical assistance is provided to ensure data integrity.

Discussion of Improvement Activities Completed:

- During FFY2006, the State Lead Agency will complete the transition of the BCW Data System from a contracted function to one managed within the State Lead Agency, with support from Part C Data Analyst and Technical Assistance Specialist.
 - *Status: Completed. The Babies Can't Wait data system was successfully transitioned to the State Lead Agency for ongoing management and support in 2006. Ongoing data support is provided by a data analyst, technical assistance specialist and the quality assurance coordinator for Babies Can't Wait. Technical support to the Family Health Branch Data team in the management and use of the data system is provided through a contracted consultant.*
- During FFY2006, the State Lead Agency will incorporate all new data elements identified throughout this state performance plan and other mechanisms into the data system for enhanced data collection and reporting. Upon completion of revisions, database updates and appropriate training as well as ongoing technical assistance and support will be provided to District program staff to ensure accurate and timely data collection and data entry.
 - *Status: Completed and Ongoing. State Lead Agency staff worked with the Family Health Branch Data team and a data contractor to update the database in 2005/2006. The revised data system was in operation in May 2006. Training was provided to District early intervention coordinators and data entry personnel in the use of the revised database. In addition, during this reporting period, Westat received a General Supervision Enhancement Grant (GSEG) on behalf of Babies Can't Wait/Department of Human Resources and the Department of Education to support data system linkages and data sharing. As the GSEG work progresses, additional data elements and data system enhancement are likely to be identified that will further inform and support general supervision and program administration.*
- The State Lead Agency will continue ongoing training and technical assistance for District personnel regarding the accurate collection of data, data entry, and use of data in program administration, supervision, and child find/public awareness.
 - *Status: Completed and Ongoing. Training was provided to District early intervention coordinators and data entry personnel in the use of the revised database. Face-to-face training will be offered at least annually to all Babies Can't Wait data entry personnel beginning in 2007.*
- The State Lead Agency will continue to access data from the U.S. Census Bureau and the Office of Health Information and Policy within the Georgia Department of Human Resources

Division of Public Health as needed to ensure accurate data are available for comparisons and analyses.

- *Status: Completed and Ongoing. State Lead Agency staff continue to use these and other credible sources of data to ensure accurate data are available for comparisons and analyses.*

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY2005

The following revisions to improvement activities were recommended or identified by the Babies Can't Wait Stakeholders or the State Lead Agency for FFY2005.

- Data verification visits will be conducted onsite in each of the 18 district Babies Can't Wait programs during calendar year 2007 to examine data collection, data entry, and data reporting processes for timeliness and accuracy. Upon completion of initial data verification visits in all Districts, a schedule for follow-up and repeat visits will be developed for subsequent years.

TABLE 4
REPORT OF DISPUTE RESOLUTION UNDER PART C, OF THE
INDIVIDUALS WITH DISABILITIES EDUCATION ACT
2005-06

SECTION A: Written, signed complaints	
(1) Written, signed complaints total	1
(1.1) Complaints with reports issued	1
(a) Reports with findings	0
(b) Reports within timeline	1
(c) Reports within extended timelines	0
(1.2) Complaints withdrawn or dismissed	0
(1.3) Complaints pending	0
(a) Complaints pending a due process hearing	0
SECTION B: Mediation requests	
(2) Mediation requests total	1
(2.1) Mediations	
(a) Mediations related to due process	0
(i) Mediation agreements	0
(b) Mediations not related to due process	1
(i) Mediation agreements	1
(2.2) Mediations not held (including pending)	0
SECTION C: Hearing requests	
(3) Hearing requests total	0
(3.1) Resolution meetings (For States adopted Part B Procedures)	N/A
(a) Settlement agreements	N/A
(3.2) Hearings (fully adjudicated) (For all states)	0
(a) Decisions within timeline SELECT timeline used {30 day Part C, 30 day Part B, or 45 day Part B}	0
(b) Decisions within extended timeline (only applicable if using Part B due process hearing procedures).	0
(3.3) Resolved without a hearing	0