

**Georgia Department Public Health  
Environmental Health Branch  
(404) 657-6534**

**MINUTES  
OF  
THE ON-SITE SEWAGE CERTIFICATION COMMITTEE**

**October 13, 2011**

**Members Present:**

Tim Walls, Walls Septic, Chairman  
Virgil Fancher, Environmental Health State Office Program Consultant, Secretary  
Mark Woody, County Environmentalist, Columbia County  
Leslie Freymann, Environmental Health Branch, Vice Chairman  
Walter Howard, Deputy District Environmental Health Director, Gwinnett District 3-4

**Members Absent:**

Lisa Flagg, Legal Counsel  
Ralph Hilliard, Jr. H&H Contractors Inc.

**Guest(s):**

Chris Kumnick, State Office Land Use Program Director

Chairman Tim Walls called the meeting to order at 9:06 a.m.

Virgil Fancher made a motion to accept the June 15, 2011 Special Called CRC meeting minutes. Leslie Freymann offer a second. Motion passed.

Virgil Fancher then made a motion to accept the April 13, 2011 CRC meeting minutes with Leslie Freymann's corrections. Mark Woody offered a second. Motion passed.

**OLD BUSINESS:**

*Tony Cagle of Professional Septic Update-* Virgil Fancher reviewed the list of complaints he had received concerning Mr. Cagle and informed the committee on the status of Tony Cagle's application to renew his certification. Currently everything is on hold because of a bench warrant issued for Mr. Cagle for failing to appear in court. The Department will explore all of its options in the event Mr. Cagle settles his court case and re-applies for certification.

**NEW BUSINESS:**

*Portable Sanitation Rules and Regulations Review-* Virgil Fancher and Chris Kumnick briefed the committee on the status of the rules and regulations. Chris provided background on the revisions to the current Rules of the Department of Human Resources' Chapter 290-5-59 Special Onsite Sewage Management Systems. The document has been review by several groups of stakeholders, and is in the final revision stages. To keep from having two certification committees, the Department decided to

expand the committee's powers to include portable sanitation contractors. The committee will add two additional members from the portable sanitation industry. Leslie Freymann made a recommendation to include the word "dumping" on page 4 where it talks about the discharge of effluent. Chris discussed the fee schedule and separating it from the rules and regulations. He plans to ask for adoption of the fee schedule by the Department of Public Health's Board as soon as all of the revisions to the rules are finalized. Once adopted, only a reference to the certification fee will be in the rules, and not a specific amount.

*New Continuing Education Application* - Virgil Fancher distributed the revised Application for Continuing Education Course approval documents. The documents were revised to allow the Department to obtain more detailed information on the qualifications of training class presenters, as well as obtain more specific information on course content. There may be instances where handouts and powerpoint presentations will have to be reviewed by the Department prior to the class being held. Leslie Freymann recommended the submission period of the application be increased from 15 to 30 days prior to the scheduled training class. This will give the committee time to review the content of the training class and make a recommendation on how many hours of credit should be awarded. The committee discussed the Department's recommendation of prohibiting peer to peer training, and decided that peer to peer training should be evaluated on a case by case basis and approved by the Certification Review Committee, as needed. That wording was added at the bottom of the application.

*New Continuing Education Guidelines Proposal* Virgil Fancher distributed the revised Guidelines for Continuing Education Credit. Wording was added at the bottom of the document stating the role of the Certification Review Committee and where the authority originated to impose the continuing education requirements.

#### **OTHER BUSINESS:**

*None*

With no other business pending, Virgil Fancher made a motion that the meeting be adjourned. Mark Woody offered a second. Meeting adjourned at 10:25 a.m.

Minutes were recorded, transcribed and submitted by

Virgil Fancher, MPH  
Secretary - Certification Review Board