

**Georgia Department of Human Resources  
Division of Public Health  
Environmental Health Section  
(404) 657-6534**

**MINUTES  
OF  
THE ON-SITE SEWAGE CERTIFICATION COMMITTEE**

**October 24, 2007**

**Members Present:**

Tom Campbell, District Environmental Health Director, Cobb-Douglas District 3-1, Chairman  
Virgil Fancher, Environmental Health State Office Program Consultant, Secretary  
Mark Woody, County Environmentalist, Columbia County  
Leslie Freymann, Environmental Health and Injury Prevention Branch, Vice Chairman  
Gary Horton, Horton's Incorporated  
Chris Batchelor, Skyline Septic

**Members Absent:**

Lisa Flagg, Legal Counsel

Chairman Tom Campbell called the meeting to order at 10:15 a.m.

After reviewing the July 25, 2007 meeting minutes, Leslie Freymann stated the minutes should be revised to show Joey Meeks as the member absent, not Chris Batchelor. Mark Woody made the motion to accept the revised. Gary Horton offered a second. The motion was passed.

**OLD BUSINESS:**

*Bylaws Revision* –The review and discussion of the bylaws centered on committee terms. After extensive discussion, Leslie made a motion to change the terms for the State Environmentalist and Attorney positions from 2 years, subject to re-appointment, to 2 years, upon approval by the Certification Review Committee or Department may serve an additional term. Chris Batchelor offered a second. Motion passed.

*Decertification Protocol Revision* – The committee reviewed the document and discussed the protocol. The committee asked Virgil to review the sentence (1)(c) that deals with Judicial judgments with legal counsel. Also, Chairman Tom Campbell asked Virgil to review the current protocol to make sure we are not omitting pertinent information from the revised draft document. The committee discussed re-wording paragraph #2 for clarity. Leslie Freymann made a motion to change paragraphs #2 and #11 to read “The holder of any certification that is revoked including owners, officers and employees for failure...” The motion also included deleting the last sentence in the paragraphs. Gary Horton offered a second. Motion passed.

## **NEW BUSINESS:**

*Reinstatement Protocol-* The committee reviewed the protocol sent developed by Mr. Fancher, and revised by legal counsel. Following the discussion, the committee recommended changing the word in the first sentence from “include” to “must comply”. The other recommendations were to remove the continuing education requirements from (b); changing the wording in (c) to read “Must not have any pending judicial actions related to the installation, maintenance or repair of onsite sewage management systems against the individual or company”; and deleting (e) that referenced letters of support from the document.

## **OTHER BUSINESS:**

*Continuing Education Courses-* Virgil Fancher informed the committee that Southeastern Building Trades are in the process of offering courses online, as well as classroom courses. He also stated that Georgia Southern University has obtained approval to offer online courses and their website is linked to the Environmental Health’s website under the Continuing Education Courses’ link. The University of Georgia is currently presenting contractor continuing education courses throughout the State.

With no other business pending, Mark Woody made a motion that the meeting be adjourned. Gary Horton offered a second.

Meeting adjourned at 11:20 a.m.

Minutes were recorded, transcribed and submitted by

Virgil Fancher, MPH  
Secretary - Certification Review Board