

**Georgia Department of Human Resources  
Division of Public Health  
Environmental Health Section  
(404) 657-6534**

**MINUTES  
OF  
THE ON-SITE SEWAGE CERTIFICATION COMMITTEE**

**April 1, 2009**

**Members Present:**

Tom Campbell, District Environmental Health Director, Cobb-Douglas District 3-1, Chairman  
Virgil Fancher, Environmental Health State Office Program Consultant, Secretary  
Mark Woody, County Environmentalist, Columbia County  
Leslie Freymann, Environmental Health and Injury Prevention Branch, Vice Chairman  
Lisa Flagg, Legal Counsel  
Tim Walls, Walls Septic

**Members Absent:**

Chris Batchelor, Skyline Septic

Chairman Tom Campbell called the meeting to order at 9:25 a.m.

Virgil Fancher made a motion to accept the January 7, 2009 CRC meeting minutes. Mark Woody offered a second. Motion passed.

**OLD BUSINESS:**

*Initial/additional Certification Requirement Guidelines* – Virgil previously distributed the Department’s recommended changes to the certification program to the committee members. After reviewing and discussing the document, the committee decided to add language stating that the guidelines are in response to the Department’s request for approval to revise the certification guidelines for septic tank contractors. Leslie Freymann will revise and distribute the document prior to the July, 2009 committee meeting.

*Election of Officers* – Prior to electing officers, the committee acknowledged Mr. Tim Walls who was selected to replace Gary Horton on the committee. The January election was postponed due to the exiting of several members from the committee. Chairperson Tom Cambell will be retiring in June and members Gary Horton and Chris Batchelor terms expired. Leslie Freymann made a motion to nominate Tim Walls for the position of Chairman. Mark Woody offered a second. Motion passed. Mark Woody made a motion to nominate Virgil Fancher for the position of Secretary. Leslie Freyman offered a second. Motion passed. Virgil Fancher made a motion to nominate Leslie Freymann as Vice-Chairperson. Mark Woody offered a second. Motion passed. New elections will be held at the first quarterly meeting in 2010.

## **NEW BUSINESS:**

*New Committee Members Welcome* - The committee welcomed Mr. Tim Walls to the committee. Virgil Fancher announced that Walter Howard, the Clayton County District Environmental Health Director has agreed to serve on the committee as Tom Campbell's replacement, and hope to have Chris Batchelor's replacement seated at the July 2009 meeting.

## **OTHER BUSINESS:**

*Onsite Sewage Manual Certification Requirement Change* - Virgil Fancher informed the committee of the Department's intent to eliminate a conflict in the N Section of the Department's Manual for On-Site Sewage Management Systems. The requirements for Level I certification requires a pump truck inspection and permit. However, prior to inspecting and permitting a pump truck, counties require a Level I certification. Virgil Fancher stated that it was the Department's intent for only require proof of inspection and permitting at the time of renewal, and not the initial certification. The committee discussed re-wording that section to ensure that the other certification requirements are met prior to issuing a certification card. After an intensive and exhaustive discussion concerning removing that requirement from the initial certification section, Lisa Flagg made a motion to table the issue until the next meeting. This will give the committee time to discuss relevant issues with the Department. Tim Walls offered a second. Motion passed.

*Continuing Education* – Virgil Fancher notified the committee about the upcoming continuing education training classes. In addition, he announced that UGA has hired Vaughn Berkheiser as the Griffin Training Center Coordinator to replace Kirk McEachern.

*Database Management* – Leslie Freymann of the Department's progress in implementing a state-wide database management system for county environmentalists/

With no other business pending, Virgil Fancher made a motion that the meeting be adjourned. Mark Woody offered a second.

Meeting adjourned at 10:45 a.m.

Minutes were recorded, transcribed and submitted by

Virgil Fancher, MPH  
Secretary - Certification Review Board