

**Georgia Department of Human Resources
Division of Public Health
Environmental Health Section
(404) 657-6534**

**MINUTES
OF
THE ON-SITE SEWAGE CERTIFICATION COMMITTEE**

July 25, 2007

Members Present:

Tom Campbell, District Environmental Health Director, Cobb-Douglas District 3-1, Chairman
Virgil Fancher, Environmental Health State Office Program Consultant, Secretary
Mark Woody, County Environmentalist, Columbia County
Leslie Freymann, Environmental Health and Injury Prevention Branch, Vice Chairman
Gary Horton, Horton's Incorporated

Members Absent:

Joey Meeks, B&B Septic Tank Incorporated
Lisa Flagg, Legal Counsel

Guests:

John Tebeau:

Chairman Tom Campbell called the meeting to order at 10:15 a.m.

Mark Woody made the motion to accept the minutes from the April 11, 2007 meeting. Leslie Freymann offered a second. The motion was passed.

OLD BUSINESS:

Bylaws Revision – Virgil Fancher informed the committee that he received an e-mail from legal counsel Lisa Flagg in reference to revising the Bylaws. She stated that the document should be left as is, and no changes to committee members' terms were necessary. The committee recommended that legal counsel provide the members with a draft copy prior to the next scheduled committee meeting.

Decertification Protocol Revision – Mr. Fancher informed that he received an e-mail from legal counsel concerning the protocol revisions. She wants the committee members to decide if they want to use the word "revocation" or "decertification" throughout the document. As it stands, the terms are used interchangeably. After discussing the issue, the committee decided to inform legal counsel to use the term "decertification" when revising the protocol. The committee also recommended including "owners" in the last sentence of #(2) under the section titled "Grounds for Decertification of Septic Tank Contractors/Companies, Inspection Personnel, Pumpers, Soil Classifiers and Maintenance Personnel", as well as the in the last sentence of #11 under "Decertification Process for Septic Tank Contractors/Companies, Inspection Personnel,

Pumpers, Soil Classifiers and Maintenance Personnel that states “This provision shall also be applicable to officers, directors, and stockholders of corporate providers involved in any aspect of the on-site sewage industry”. In addition, the committee expressed the need to clarify the reference to “like industry” in these sections. As a result, Leslie Freymann made a motion to change the language from “like industry” to “industry involved in the installation, maintenance, or repair of onsite sewage management systems, and to include “owners” in the last sentence of these sections. Mark Woody offered a second. Motion passed. The committee discussed the need to develop a Reinstatement Protocol within the Decertification Protocol. The process will include Certification Review Committee review/oversight; minimum de-certification time; employment restrictions; requirements of continuing education and the requirement of having no pending legal judgments. Virgil Fancher will draft the Decertification Reinstatement Process document and forward it to Lisa Flagg for legal review prior to distributing it to the full committee.

NEW BUSINESS:

Committee Member Replacement - Mr. Fancher informed the committee that the replacement for Jeoy Meeks is Chris Batchelor of Skyline Septic, Hiram Georgia.

OTHER BUSINESS:

Continuing Education Courses- Virgil Fancher informed the committee of Southeastern Building Trades continued interest in offering courses online, as well as their intent to offer classroom courses in the near future. Other organizations such as NORWECO, Plastic Tubing Incorporated, as well as Georgia Southern Institute are offering courses and are in the process of developing online continuing education courses for septic tank contractors and environmentalists.

With no other business pending, Mark Woody made a motion that the meeting be adjourned. Gary Horton offered a second.

Meeting adjourned at 11:20 a.m.

Minutes were recorded, transcribed and submitted by

Virgil Fancher, MPH
Secretary - Certification Review Board