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## Soil Classifiers Certification Advisory Committee (SCCAC)

### Minutes of the 48th Meeting

Two Peachtree Street, NW, Atlanta, GA 30303  
Thursday, February 12, 2009

#### Call to order.

Presiding: Sam Asady, Vice-Chairman called the meeting to order and presided in the temporary absence of the Chair. David Huff, Chair, assumed control of the meeting upon his arrival.

Members present: David Huff, Chair; Sam Asady, Vice-Chair; Greg Harless, Secretary; Dwain Butler (via telephone); Larry Morris (via telephone); and Mike Pitts

Guest: Chris Kumnick

- The first order of business: the reading of the minutes of the previous meeting of the SCCAC held Tuesday, November 6, 2008.

Motion to approve minutes: Mike Pitts

Second: Greg Harless

→ Motion carried unanimously

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#### OLD BUSINESS

- Max McGill, SCIT – Request for Certification

Motion to approve certification: Larry Morris

Second: Mike Pitts

Discussion: Max has satisfactorily completed four years in training.

→ Motion carried unanimously

## Old Business – continued

- **Patrick Davies, SCIT – Request for Certification**

Secretary Harless presented Patrick's file, per inquiry by the applicant, for preliminary review pending formal review request to be forthcoming for the next quarterly meeting.

Motion to TABLE: Larry Morris

Second: Mike Pitts

Discussion: Recent mapping example omitted slope directional arrows. Written notice to applicant will advise the following: 1) Future maps must include slope directional arrows to produce maps in full compliance with Level III evaluation requirements; 2) Documents to provide for final certification review must include: a. Three additional map examples, b. Confirmation of total field-time training while in the post graduate program at UGA under Dr. Larry West (a written statement from Dr. West is preferred), c. Letter of recommendation from employer/mentor, and d. Remittance of the \$400 certification fee.

→ *Motion carried unanimously*

- **Troy Smith, SCIT – Request for Certification**

Secretary Harless presented partial documents needed for certification consideration. Troy provided the documents via E-mail immediately prior to the meeting as a last minute oversight.

Motion to TABLE: Mike Pitts

Second: Sam Asady

Discussion: Notify applicant that additional documents must be provided as follows: 1) Three more recent examples of work to include a larger acreage tract commercial or otherwise, a lesser scale (1:40 for example) single residential lot, and a subdivision overlay. All examples should preferably bear the stamp of your employer/mentor; 2) Remittance of the \$400 certification fee.

→ *Motion carried unanimously*

- **Complaint Flow Chart**

Secretary Harless provided copies of Departmental changes to the recently adopted flow chart. After minimal discussion and minor changes involving flow arrow configurations, the revised chart was approved by consensus.

## NEW BUSINESS

- **Tom Vanderboom, SCIT**

Tom will complete the 3<sup>rd</sup> year in training March 2009 and has requested to perform the practical field exam. Committee advises to proceed. Greg Harless will provide the location coordinate information.

Additionally, Tom has requested the opinion of the Committee about the validity his final year of training if his employer/mentor should retire and allow his liability insurance to lapse. Consensus finds that since continued certification as a soil classifier is contingent upon maintaining insurance coverage, and, that Soil Classifiers in Training must be supervised by a certified soil classifier, Tom may not continue training under an employer who has allowed the lapse of coverage. In that case, certification becomes null.

## New Business – continued

*Member Rotation* - Tim Kring has reached the end of his tenure as a Committee member after nine-years-plus. The by-laws specify a maximum of three 3-year terms. The Department will issue a notice of removal along with a certificate of appreciation to Tim prior to the third quarterly meeting.

Discussion: The rotation of Mr. Kring off the committee as well as the exit of Dr. West recently has left the roster without a representative of Academia and a Certified Soil Classifier. The Committee will coordinate with the Department of Human Resources to entertain nominees for appointment to the vacancies by the third quarter meeting in August 2009

## FUTURE BUSINESS

- Tentative date for the next meeting – Thursday, May 7, 2009

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Motion to Adjourn: Greg Harless  
Second: Sam Asady  
→ *Motion carried unanimously*

## Meeting Adjourned